

MINUTES

Antis Township Board of Supervisors Meeting

January 7, 2013, Antis Township Meeting Room

ATTENDANCE

MEMBERS PRESENT:

Raymond Amato, Robert Smith, Charlie Taylor, Kenneth Hostler, C.J. Caracciolo

VISITORS:

Joe Smyder, Resident; Richard Sutter, R.C.S & A; Kelly Carnetich, Altoona Mirror; Steve Shiffler, Road Foreman; Patrick Fanelli, Andrews & Beard; Chris Dutrow, Stiffler & McGraw & Associates; Lori Del Biondo, Twp. Secretary-Treasurer; Lucas Martsolf, Township Manager

The meeting was called to order at 7:00 p.m. by Raymond Amato, followed by prayer and Pledge of Allegiance.

Patrick Fanelli, Solicitor was appointed temporary Chairman to hear nominations for the Chairman of the Board of Supervisors. Ray Amato was nominated on the motion of Bob Smith seconded by Ken Hostler. Being no other nominations, the nominations were closed. Mr. Amato was appointed Chairman on a 4-0 aye vote with Mr. Amato abstaining.

Chairman Amato announced that it would be the last year he will act in the role of chairman. The manager was directed to implement a policy that would facilitate a rotating chairmanship on the motion of Bob Smith, seconded by Ken hostler followed by a 5-0 aye vote.

Mr. Amato assumed the Chairmanship and asked for nominations for Vice Chairman. Ken Hostler motioned to nominate Bob Smith seconded by C.J.Caracciolor. With no other nominations, Mr. Smith was appointed Vice Chairman by a 4-0 aye vote with Mr. Smith abstaining.

Lori Del Biondo was appointed Secretary/Treasurer on the motion of Bob Smith, seconded by Ken Hostler, followed by a 5-0 aye vote.

The Treasurer's bond was established at \$750,000, on the motion of Bob Smith seconded by C.J. Caracciolo, followed by a 5-0 yes roll call vote.

The firm of Andrews and Beard, with Attorney Patrick Fanelli as the designated Solicitor, was appointed on the motion of Bob Smith, seconded by Ken Hostler, followed by a 5-0 aye vote.

The Stiffler, McGraw and Associates Engineering Services Agreement was approved with Chris Dutrow specifically named as the Township Consulting Engineer on the motion of Ken Hostler, seconded by C.J. Caracciolo, followed by a 5-0 aye vote.

Resolution #1-2013, a Resolution appointing the Accounting Firm of Fiore, Fedeli, Snyder and Carothers, LLP, to perform the annual audit for the year ending 2010 at an agreed fee, not to exceed \$6000, was enacted on the motion of Bob Smith, seconded by Charlie Taylor, followed by a 5-0 aye vote. A copy of said Resolution is attached and made part of these minutes.

Mary Ann Bennis was appointed as the Real Estate Transfer Tax Collector on the motion of C.J. Caracciolo, seconded by Bob Smith followed by a 5-0 yes roll call vote. The commission to be received by Antis Township is ½ of 1% of the deed transfers.

Ray Nycum was appointed as the Vacancy Board Member Chairman, on the motion of Bob Smith , seconded by C.J. Caracciolo, followed by a 5-0 aye vote.

The depository for all township funds will remain with M&T Bank on the motion of Bob Smith, seconded by C.J. Caracciolo, followed by a 5-0 aye vote.

The meeting dates and times for the Board of Supervisor's monthly meetings were established as the first Thursday of each month at 7:00 p.m., on the motion of Bob Smith, seconded by Charlie Taylor, followed by a 5-0 aye vote.

Ray Amato was appointed as the Voting Delegate to the 2013 PSATS Convention in Hershey, on the motion of Bob Smith, seconded by C.J. Caracciolo, followed by a 4-0 aye vote with Mr. Amato abstaining.

Susan Kensinger was appointed to be the Township's delegate at the 2013 Tax Collector's Convention, on the motion of Charlie Taylor, seconded by C.J. Caracciolo followed by a 5-0 aye vote.

The following appointments were made on the motion of Bob Smith, seconded by C.J. Caracciolo followed by a 5-0 aye vote:

- Bob Smith was reappointed to the Antis Township Planning Commission for a four-year term
- Don Nearhoof was reappointed to serve a five year term on the inactive Antis Township Sewer Authority
- Ken Hostler and Lucas Martsolf were appointed to serve on the Blair Regional Code Administrative Committee beginning July 2, 2013 through July 1, 2014
- Robert Smith was reappointed to serve on the Blair County Sanitary Administrative Committee for 2013
- Charlie Taylor was reappointed to serve on the 24-Member Government Advisory Committee to the Blair County Planning Commission for 2013
- Charlie Taylor was reappointed to serve on the Agricultural Security Area
- Kenneth Hostler was reappointed to serve on the Bellwood-Antis Public Library Board for 2013
- Ray Amato was reappointed to serve on the Antis Township Safety Committee
- C.J. Caracciolo was reappointed as Antis Township's delegate on the Blair County Tax Collection Committee

- Lucas Martsolf was appointed to serve as Antis Township's alternate delegate on the Blair County Tax Collection Committee
- The 2013 Antis Township Wage Scale and mileage reimbursement rate of 56.5.

Reorganization being complete, the regular business meeting began with no comments during the public comment period.

The December 6, 2012 Board of Supervisor Meeting minutes were approved on the motion of Ken Hostler, seconded by Charlie Taylor followed by a 5-0 yes roll call vote.

Supervisor's Reports

1. Ray Amato
 - Mr. Amato reported that the Park had a good year and committees are getting ready for the opening season.
2. Bob Smith
 - Mr. Smith made note that the BOS Meeting supersedes the Northern Blair Sewer Authority meeting and consequently has nothing to report.
3. Charlie Taylor
 - Mr. Taylor reported that he contacted Verizon several times but the utility has been unresponsive in addressing the trees on the lines along Bell Tip Road
4. Ken Hostler
 - Mr. Hostler moved to direct the manager to come up with a study to explore the viability of establishing a contracted trash hauler in Antis Township. The motion was seconded by Bob Smith and approved with the 3-2 yes roll call vote with Ray Amato and C.J. Caracciolo voting no.

Mr. Marsolf reported that the Flat Rate Occupation Tax is lower this year as compared to last year because the School District is holding the funds for cash flow purposes to handle refunds. Also, collections of Earned Income Tax was significantly higher this year most likely due to the School District cleaning up prior years due to the transfer of responsibility from the School District to the Tax Collection Bureau. The Manager advised the Board the high rate of collection will most likely not occur in the future.

Note was made of the Antis Township Planning Commission minutes of December 20, 2012.

Based on the recommendation of the Planning Commission, Bob Smith moved to approve the Dotts and Meinhart lot line change (Property Code 3-14-32-2 & 3-14-32-5) for the property located on SR 865 in Antis Township, Blair County. The intent is to merge a portion of Mr. Meinhart's property with Mr. & Mrs Dotts existing property. The motion was seconded by C.J. Caracciolo followed by a 5-0 aye vote.

Based on the recommendation of the Planning Commission, Bob Smith moved to approve the Endress lot line change (Property Code 3-15D-99-A) for the property located on North Fourth Street in Antis Township, Blair County. The intent is to merge a prior subdivision plan of three lots into one. The motion was seconded by C.J. Caracciolo followed by a 5-0 aye vote.

The Treasurer's report was approved on the motion of Charlie Taylor, seconded by C.J. Caracciolo followed by a 5-0 yes roll call vote.

The December 2012 bills in the amount of \$36,540.86 to be paid from the General Fund and \$264.50 to be paid from the Capital Reserve Fund were approved on the motion of C.J. Caracciolo, seconded by Bob Smith followed by a 5-0 yes roll call vote.

CDBG Bills in the amount of \$482.60 were approved on the motion of Ken Hostler, seconded by C.J. Caracciolo, followed by a 5-0 yes roll call vote.

Approval was given to execute the RCS & A Inc. Agreement to update the Comprehensive Plan in an amount not to exceed \$5,000 was approved on the motion of Bob Smith, seconded by C.J. Caracciolo followed by a 5-0 yes roll call vote.

The Trans Associates proposal for a traffic study to be performed regarding a curve on River Road was approved on the motion of Bob Smith, seconded by Charlie Taylor followed by a 4-1 yes roll call vote with C.J. Caracciolo voting no.

The bid for the selective tree removal at the Danbeck Bridge site was awarded to Altoona Contracting Excavating and Demolition Services in the amount of \$2,900 on the motion of Charlie Taylor, seconded by C.J. Caracciolo followed by a 5-0 yes roll call vote. A copy of the bid tabulation is made part of these minutes.

The CPHS Animal Control Agreement was approved on the motion of C.J. Caracciolo, seconded by Charlie Taylor followed by a 5-0 yes roll call vote.

Approval was given to purchase a pc in the amount of \$1,089.05 on the motion of Bob Smith, seconded by C.J. Caracciolo followed by a 5-0 yes roll call vote.

Shut down week was scheduled for July 14-July 20, 2013 on the motion of C.J. Caracciolo, seconded by Charlie Taylor followed by a 5-0 aye vote.

The meeting adjourned at 8:00 PM.

Submitted by:
Lori Del Biondo
Antis Township Secretary-Treasurer