

MINUTES

Antis Township Board of Supervisors Meeting

November 7, 2013, Antis Township Meeting Room

7:00 PM

ATTENDANCE

MEMBERS PRESENT:

Raymond Amato, Robert Smith, Charlie Taylor, Kenneth Hostler, Charles Caracciolo II

VISITORS:

Joe Smyder, Resident; Bob Himes, Resident; Bill Plummer, Resident; Adeena Harbst, Tyrone Herald; Paige Minemyer, Altoona Mirror; Tim Watters, Bellwood Borough Water Authority; John Frederick, IRC Recycling Office; Ron Gensamer, Resident; Don Carnell, Highway Maintenance Employee; Chris Arseniu, Ordinance Enforcement Officer; Patrick Fanelli, Fanelli Willett Law Offices; Lori Del Biondo, Township Secretary-Treasurer; Lucas Martsolf, Township Manager; Chris Dutrow, Township Engineer

The meeting was called to order at 7:00 p.m. by Raymond Amato, followed by prayer and Pledge of Allegiance.

During the Public Comment Period, Bob Himes inquired as to why the Township reported earth moving activity occurring on the Fleig Property to the Conservation District. The Township responded that we are required by law to report such activity.

The October 3, 2013 Board of Supervisors Meeting minutes and October 23, 2013 Budget Workshop Minutes were approved on the motion of Supervisor Smith, seconded by Supervisor Caracciolo followed by a 5-0 aye vote.

Supervisor's Reports

1. Ray Amato

- Chairman Amato reported that the Bellwood-Antis Community Park is closed for the season

2. Bob Smith

- Supervisor Smith reported that Northern Blair Tipton Sewer Renovation Project is substantially complete. He also requested an executive session to discuss personnel matters.

3. Charlie Taylor

- Supervisor Taylor reported that the Township is currently experiencing a staff shortage and asked for the public's indulgence as it may take longer to get things done.

4. C.J. Caracciolo

- Supervisor Caracciolo reported that the Blair County Tax Collection Bureau has assured him that Occupation Tax refunds would be issued by the end of November

Attorney Fanelli presented information on the Ordinance #5-2013 to amend the Local Services Tax from \$10 to \$52. The solicitor expressed that the tax is levied only on those individuals who work in the Township and would exempt those who earn less than \$12,000. On the motion of Supervisor Taylor, seconded by Supervisor Smith followed by a 5-0 yes roll call vote, Ordinance #5-2013 was adopted.

Authorization was given to the Solicitor to advertise for adoption Ordinance # 6-2013 vacating Dysart Road and to notify the adjacent property owners of a Public Hearing scheduled concurrently with the December 5 Board of Supervisors meeting. Supervisor Taylor commented that the ordinance references a bridge that crosses Tipton Run which no longer exists. The Solicitor acknowledged that he would amend the ordinance accordingly. It was also noted that the adjacent property owner has paid all associated costs to date. Authorization was given on the motion of Supervisor Taylor, seconded by Supervisor Caracciolo followed by a 5-0 aye vote.

Chris Dutrow reported that the Forshey Street project has not yet gone out to bid because they are working on conveying the easements to the Altoona Water Authority as requested.

Based on the recommendation of the Township Engineer, Supervisor Caracciolo moved to accept the proposal submitted by Burns Excavating in the amount of \$14,415 for the stormwater pipe replacement at Parkview Estates. The motion was seconded by Supervisor Smith followed by a 5-0 yes roll call vote.

Supervisor Smith gave a report on the Planning Commission meeting held October 17, 2013.

The Treasurer's Report was approved on the motion of Supervisor Hostler, seconded by Supervisor Caracciolo followed by a 5-0 yes roll call vote.

Bills in the amount of \$34,448.61 to be paid from the General Fund, \$81,617.56 to be paid from the Capital Reserve Fund, \$22,789.99 from the State Fund, were approved on the motion of Supervisor Caracciolo, seconded by Supervisor Smith followed by a 5-0 yes roll call vote.

CDBG bills in the amount of \$8,255.05 were approved on the motion of Supervisor Caracciolo, seconded by Supervisor Smith followed by a 5-0 yes roll call vote.

The Q3 Earned Income Tax transfer (as listed below) from the General Fund to the Equipment and Capital Improvements Funds was approved on the motion of Supervisor Taylor, seconded by Supervisor Caracciolo followed by a 5-0 yes roll call vote.

Q3 Fund Distribution **

Total EIT Receipts	\$ 149,740.18
Capital Reserve Fund (6%)	\$ 8,984.41
Equipment Fund (15%)	\$ 22,461.03
Total Transfer	\$ 31,445.44
General Fund (79%)	\$ 118,294.74

The Board tentatively adopted the Fiscal Year 2014 Operating Budget for Antis Township, Blair County, PA and to authorize the Treasurer to advertise and display the budget in preparation of final adoption December 5, 2013 on the motion of Supervisor Caracciolo, seconded by Supervisor Taylor followed by a 5-0 yes roll call vote.

John Frederick, IRC, presented information on the Blair County Municipal Waste Management Plan. Resolution #9-2013 ratifying the Blair County Municipal Waste Management Plan Update was adopted on the motion of Supervisor Smith, seconded by Supervisor Taylor followed by a 5-0 aye vote,

The Solicitor will prepare an Ordinance for the MOU for Recycling & Composting in Blair County.

Supervisor Taylor moved to authorize the manager to interview and select from those who submitted packets in response to an RFP for Administrative Services of the CDBG program. The motion was seconded by Supervisor Smith followed by a 5-0 aye vote.

Supervisor Caracciolo moved to authorize the manager to interview and select from those who submitted packets in response to an RFP for Engineering Services of the CDBG program. The motion was seconded by Supervisor Smith followed by a 5-0 aye vote.

The resignation of William Resick was accepted on the motion of Supervisor Smith, seconded by Supervisor Caracciolo followed by a 5-0 aye vote.

The Manager was authorized to hire a seasonal employee on the motion of Supervisor Taylor, seconded by Supervisor Caracciolo followed by a 5-0 aye vote.

The Board went into executive session at 7:53 PM.

Submitted by:
Lori Del Biondo
Antis Township Secretary-Treasurer