

MINUTES

Antis Township Board of Supervisors Meeting

March 7, 2013, Antis Township Meeting Room

7:00 PM

ATTENDANCE

MEMBERS PRESENT:

Raymond Amato, Robert Smith, Charlie Taylor, Kenneth Hostler, Charles Caracciolo II

VISITORS:

Joe Smyder, Resident; Bill Plummer, Resident; Kelly Carnetich, Altoona Mirror; Ryan Kerns, BSA; Collin Younker, BSA; Paul Kerns, BSA, Bob Himes, Resident; Todd Beiswenger, Young Engineers; Steve Shiffler, Road Foreman; James Widman, Road Maintenance Employee; Elizabeth Benjamin, Andrews & Beard; Chris Dutrow, Stiffler & McGraw & Associates; Lori Del Biondo, Township Secretary-Treasurer; Lucas Martsolf, Township Manager

The meeting was called to order at 7:00 p.m. by Raymond Amato, followed by prayer and Pledge of Allegiance.

Todd Beiswenger presented information on the Countryside Estates Development and inquired as to whether the developer could put the infrastructure in with the exception of the top coat of the road and post financial security for only that amount. Mr. Dutrow replied that he can submit a new Land Development application requesting preliminary approval which would relieve him of the financial security requirement. Then he could come back through requesting final approval and post only the amount remaining to cover the costs of any improvements not completed. Mr. Beiswenger was advised that the Board also must take action to rescind the formerly acquired final approval and that lots would not be able to be sold until he received final land development approval. Mr. Beiswenger also inquired as to whether he needs to submit a Developer's Agreement with his request for Preliminary approval. He was advised to begin by acquiring a copy of our standard Developer's Agreement from our solicitor and revising it to meet the requirements specific to this development.

The February 7, 2013 Board of Supervisor Meeting minutes were approved on the motion of Bob Smith, seconded by Charlie Taylor followed by a 4-0 aye vote with Charles Caracciolo abstaining.

Supervisor's Reports

1. Ray Amato

- Mr. Amato announced the Easter Egg Hunt at the Antis-Township Community Park on March 30 at 11 AM.

2. Bob Smith

- Mr. Smith gave a brief report on the Northern Blair Sewer Authority.

3. Charlie Taylor

- Mr. Taylor reported that he recently discovered that Tax Returns went out from the Blair County Tax Collection Bureau showing the income threshold for Antis Township being \$1,500 with our ordinance setting the threshold at \$2,500 for the Occupation Flat Tax. At Blair County Tax Collection Bureau's August 22, 2011 meeting a motion was passed to recommend to School Districts and Municipalities to exempt taxpayers with earned income less than \$1,500. Bellwood Antis School District approved an exoneration of individuals otherwise subject to the Occupational Flat Tax if they have earnings of \$1,500 or less beginning with returns filed for the 2012. However, the Township did not give the exoneration because the communication to do so was never received. The Blair County Tax Collection Bureau did not realize our threshold remained at \$2,500. The Blair County Tax Collection Bureau is handling the situation by closely monitoring Antis Township returns when they receive them and will issue refunds as applicable.

Elizabeth Benjamin presented the Reorganization Policy to the Board for consideration. The Reorganization Policy was adopted on the motion of Charlie Taylor, seconded by Bob Smith with a 5-0 aye vote,

Mr. Martsof gave his report as well as a report on the Capital Improvements Committee.

Note was made of the Antis Township Planning Commission minutes of February 21, 2013.

Mr. Smith presented the DeGol Lot Line Adjustment for property located on Pleasant Valley Blvd. (*Property code: 3-21-15-B & 1*). The intent of this change is to eliminate a property line for future development. The lot is currently serviced by public sewer and a well. A portion of the property is in the floodway and no structure, fill or encroachments can be proposed for this portion of the property as indicated in the Antis Township Flood Ordinance #2-2012. It is permissible to use this area for a parking lot. The DeGol lot line adjustment was approved on the motion of Bob Smith seconded by C.J. Caracciolo followed by a 5-0 aye vote.

The Treasurer's Report was approved on the motion of Ken Hostler, seconded by Charlie Taylor followed by a 5-0 yes roll call vote.

The February 2013 bills in the amount of \$33,463.88 to be paid from the General Fund and \$9,151.81 to be paid from the Capital Reserve Fund were approved on the motion of C.J. Caracciolo seconded by Bob Smith, followed by a 5-0 yes roll call vote.

CDBG bills in the amount of \$7,483.03 were approved on the motion of Bob Smith, seconded by C.J. Caracciolo followed by a 5-0 yes roll call vote.

As recommended by the Capital Improvements Committee, authorization was given to the Treasurer to transfer \$150K from the General Fund to the Capital Reserve Fund on the motion of Ken Hostler, seconded by Charlie Taylor followed by a 5-0 yes roll call vote.

Kenneth Rotz from Keystate Publishers, Inc. presented a proposal for codification of our ordinances. Bob Smith moved to approve the proposal for codification services in the amount of \$9,675 and to authorize release of the first installment in the amount of \$967.50. The motion was seconded by Charlie Taylor followed by a 5-0 yes roll call vote.

Bob Smith moved to approve execution of the 2013 Engineering & Administrative Services Agreement with Stiffler, McGraw, & Associates. The motion was seconded by C.J. Caracciolo followed by a 5-0 yes roll call vote.

Ken Hostler moved to approve reallocation of CDBG funds from FY 2010, 2011 & 2012 Job Creation to Economic Development to Housing Rehab. The motion was seconded by Charlie Taylor followed by a 5-0 aye vote.

Ken Hostler moved to approve reallocation of the remaining CDBG funds from FY 2010 Bellwood-Antis Community Pool Construction Project to the Forshey Lane Waterline Project. The project was seconded by Charlie Taylor followed by a 5-0 aye vote.

Ken Hostler moved to authorize the Code Enforcement Officer to contact the owner of the burned-out property located at 721 E. 9th Street to determine what he intends to do with the property. If there is no resolution within thirty days of the notice, the Code Enforcement Officer is further authorized to begin "Red-Tag" proceedings as the structure meets the criteria set forth in our ordinance. The motion was seconded by Charlie Taylor followed by a 5-0 aye vote.

Mr. Taylor commented that giving prior notification to property owners is in conflict with our current Red-Tag Ordinance and it was the consensus of the Board to direct the manager to amend the ordinance to implement some steps of notification to the property owners prior to imposing the Ordinance.

Ken Hostler moved to authorize the Code Enforcement Officer to contact the owner of a property located at 303 Becker Road to determine what he intends to do with the property. If there is no resolution within thirty days of the notice, the Code Enforcement Officer is further authorized to begin "Red-Tag" proceedings as the structure meets the criteria set forth in our ordinance. The motion was seconded by Charlie Taylor followed by a 5-0 aye vote.

On the motion of Ken Hostler, seconded by C.J. Caracciolo followed by a 5-0 aye vote, authorization was given to the Secretary to advertise for the Aggregate Stone Bid.

Elizabeth Benjamin reported on the proposed revised Transient Merchant Ordinance. The manager instructed the Board to review the ordinance in preparation of authorization to advertise the ordinance at next month's meeting.

Chairman Amato acknowledged the Boy Scouts in attendance in an effort to earn a badge.

With no other business brought before the board the meeting adjourned at 8:30 PM.

Submitted by:
Lori Del Biondo
Antis Township Secretary-Treasurer