

# MINUTES

## Antis Township Board of Supervisors Meeting

April 4, 2013, Antis Township Meeting Room

7:00 PM

### ATTENDANCE

#### MEMBERS PRESENT:

Raymond Amato, Robert Smith, Charlie Taylor, Kenneth Hostler, Charles Caracciolo II

#### VISITORS:

Joe Smyder, Resident; Bill Plummer, Resident; Kelly Carnetich, Altoona Mirror; Bob Himes, Resident; Todd Beiswenger, Young Engineers; Dave Peterson Sr., Tipton Fire Company; Adeena Harbst, The Herald; Betsy Thomas, Bellwood 125<sup>th</sup> Anniversary; Jeff Nycum, Bellwood 125<sup>th</sup> Anniversary; Steve Shiffler, Road Foreman; Patrick Fanelli, Andrews & Beard; Chris Dutrow, Stiffler McGraw & Associates; Lori Del Biondo, Township Secretary-Treasurer; Lucas Martsolf, Township Manager

The meeting was called to order at 7:00 p.m. by Raymond Amato, followed by prayer and Pledge of Allegiance.

Jeff Nycum of the Bellwood 125<sup>th</sup> Anniversary Committee requested approval, as required by the *Special Event* permitting process, to hold a parade on June 22. Charlie Taylor moved to grant permission to the Bellwood 125<sup>th</sup> Anniversary Committee to hold a parade on June 22 pending receipt of a Certificate of Insurance for liability coverage in the aggregate amount of at least \$1M. The motion was seconded by C.J. Caracciolo followed by the 5-0 aye vote.

Mr. Nycum also requested permission to use the Bellwood Antis Park for a fireworks display. He was advised to present his request to the Park Authority.

The March 7, 2013 Board of Supervisor Meeting minutes were approved on the motion of Bob Smith, seconded by Charlie Taylor followed by a 5-0 aye vote.

The March 15, 2013 Special Meeting minutes were approved on the motion of Ken Hostler, seconded by Charlie Taylor followed by a 3-0 aye vote with Bob Smith and C.J. Caracciolo abstaining.

### Supervisor's Reports

1. Ray Amato

- Mr. Amato reported that the Easter Egg Hunt held at the Bellwood- Antis Community Park was a successful and well attended event.

2. Bob Smith

- Mr. Smith reported that the sewer project in Tipton is underway.

3. Charlie Taylor

- Mr. Taylor reported that he met with a group of concerned citizens regarding the condition and maintenance of the Charlottesville Cemetery. The fund to maintain the

cemetery has been severely impacted by the record low interest rates over the last several years and is to the point where the earnings from that fund are not sufficient to cover the maintenance fee earned by the management crew for the cemetery. The group asked what the Township might be able to do to help in which Mr. Taylor responded probably not much. However, there is a reference in the Second Class Township Code that vaguely addresses the issue. It was the consensus of the Board to do some preliminary research of the issue with in-depth research to occur when and if a formal request is presented to the Board. Meanwhile it is the cemetery group's intent to explore other options (i.e. fund raising, volunteer groups).

Patrick Fanelli presented the amended Transient Merchant Ordinance (#1-2013) for adoption. The Ordinance was adopted on the motion of Charlie Taylor, seconded by Bob Smith followed by a 5-0 aye vote.

Mr. Martsof gave his report as well as a report on the Capital Improvements Committee.

Mr. Martsof presented new proposed language to be added to the Red Tag Ordinance. Mr. Fanelli will review it in preparation of authorization to advertise at next month's meeting.

He also presented a request from the local fire companies to initiate a burn ban. A burn ban was initiated in the Township to remain in effect until further notice was approved on the motion of Bob Smith, seconded by C.J. Caracciolo followed by a 5-0 aye vote.

Note was made of the Antis Township Planning Commission minutes of March 21, 2013.

Mr. Smith presented the Timothy Caracciolo & Riggles Gap Sportsman Minor Subdivision & Lot Line Adjustment for property located on Riggles Gap Road. The intent of this change is to trade land between two parties. Also, Mr. Caracciolo will be creating three new lots. Also, Mr. Caracciolo will be creating three new lots. Mr. Caracciolo's residence is on parcel 3-19-31-1. This parcel has been identified with a malfunctioning septic system. Based on the recommendation of the Planning Commission, the Timothy Caracciolo & Riggles Gap Sportsman Minor Subdivision & Lot Line Change and a waiver to the scale of drawings was approved on the motion of Bob Smith, seconded by Charlie Taylor on a 4-0 aye vote with C.J. Caracciolo abstaining.

Mr. Beiswenger, engineer for the Countryside Estates Development, submitted a new Land Development application requesting preliminary approval which would relieve him of the financial security requirement associated with his previously submitted application for final approval. He will resubmit for final approval and post only the amount remaining to cover the costs of any improvements not completed. Therefore, the developer's engineer requested that the Board rescind the conditional final approval that was granted on June 7, 2012. The Board approved the developer's request to rescind the conditional final approval granted on June 7, 2012 for Country Side Estates Development on the motion of Charlie Taylor, seconded by Bob Smith, followed by a 5-0 aye vote. In a separate motion by Charlie Taylor, the Board granted conditional preliminary approval including waiver requests previously identified pending receipt of a Developer's Agreement and that the word "*final*" be stricken from the cover page of the Preliminary Land Development Plans. The motion was seconded by C.J. Caracciolo followed by a 4-1 yes roll call vote with Mr. Hostler voting no.

The Treasurer's Report was approved on the motion of C.J. Caracciolo seconded by Bob Smith followed by a 5-0 yes roll call vote.

The March 2013 bills in the amount of \$55,263.70 to be paid from the General Fund and \$1,066.50 to be paid from the Capital Reserve Fund and \$486 from the Fire Hydrant Fund were approved on the motion of Ken Hostler, seconded by C.J. Caracciolo, followed by a 5-0 yes roll call vote.

CDBG bills in the amount of \$1,260.88 were approved on the motion of Ken Hostler, seconded by Bob Smith followed by a 5-0 yes roll call vote.

Bid proposals for stone and anti-skid for 2013 were opened by the Secretary-Treasurer. Bids were received from New Enterprise Stone & Lime and Grannas Brothers. The bid was awarded to New Enterprise on the motion of Bob Smith, seconded by C.J. Caracciolo followed by a 5-0 yes roll call vote. A copy of the bid tabulation is attached and made part of these minutes.

Based on the recommendation of the Capital Improvements Committee Bob Smith moved to authorize the Secretary to advertise the solicitation of bids for the 2013 Paving program pending staff approval. The motion was seconded by C'J Caracciolo followed by a 5-0 aye vote.

Based on the recommendation of the Personnel Committee and upon a satisfactory completion of their Seasonal Hire Agreement, Bob Smith moved to hire James Widman and William Resick as full-time Highway Maintenance Employees. The motion was seconded by Ken Hostler followed by a 5-0 yes roll call vote.

With no other business brought before the board and on the motion of Bob Smith, the meeting adjourned at 8:12 PM.

Submitted by:  
Lori Del Biondo  
Antis Township Secretary-Treasurer