

MINUTES

Antis Township Board of Supervisors Meeting

January 6, 2014 Antis Township Meeting Room

7:00 PM

ATTENDANCE

MEMBERS PRESENT:

Robert Smith, Kenneth Hostler, Charles Caracciolo II, Leo Matuszewski

VISITORS:

Joe Smyder, Resident; Bob Himes, Resident; Bill Plummer, Resident; Sherree Johannes, Resident; Tom Levine, Levine Engineering; Dennis Himes Sr., Himes Auto Sales, Mike & Allison Amato, Residents; Steve Shiffler, Road Foreman; Susan Kensinger, Resident; Gerald Nearhoof, Resident; Adeena Harbst, Tyrone Herald; Paige Minemyer, Altoona Mirror; Chris Arseniu, Ordinance Enforcement Officer; Patrick Fanelli, Fanelli-Willett Law Offices; Lori Del Biondo, Township Secretary-Treasurer; Lucas Martsof, Township Manager; Chris Dutrow, Township Engineer

The meeting was called to order at 7:00 p.m. by Supervisor Smith, followed by prayer and Pledge of Allegiance.

Amy Willett, Solicitor was appointed temporary Chairman to hear nominations for the Chairman of the Board of Supervisors on the motion of Supervisor Hostler, seconded by Supervisor Matuszewski followed by a 4-0 aye vote.

Supervisor Hostler commented that earlier in the year, the Board passed a rotating chairmanship policy and in keeping with that policy, he nominated Supervisor Smith. The motion was seconded by Supervisor Matuszewski followed by a 3-0 aye vote with Supervisor Smith abstaining.

Mr. Smith assumed the Chairmanship and asked for nominations for Vice-Chairman. Supervisor Caracciolo moved to nominate Supervisor Hostler seconded by Supervisor Matuszewski followed by a 3-0 aye vote with Supervisor Hostler abstaining.

Lori Del Biondo was appointed Secretary/Treasurer on the motion of Supervisor Hostler, seconded by Supervisor Caracciolo, followed by a 4-0 aye vote.

The Treasurer's bond was established at \$750,000, on the motion of Supervisor Caracciolo, seconded by Supervisor Matuszewski, followed by a 4-0 aye vote.

The firm of Fanelli-Willett, with Attorney Patrick Fanelli as the designated Solicitor, was appointed on the motion of Supervisor Caracciolo, seconded by Supervisor Hostler, followed by a 4-0 aye vote.

The Stiffler, McGraw and Associates Engineering Services Agreement was approved with Chris Dutrow specifically named as the Township Consulting Engineer on the motion of Supervisors Matuszewski, seconded by Supervisor Caracciolo, followed by a 4-0 aye vote.

Resolution #1-2014, a Resolution appointing the Accounting Firm of Fiore, Fedeli, Snyder and Carothers, LLP, to perform the annual audit for the year ending 2013 at an agreed fee, not to exceed \$6,000, was enacted on the motion of Supervisor Hostler, seconded by Supervisor Caracciolo, followed by a 4-0 aye vote.

Mary Ann Bennis was appointed as the Real Estate Transfer Tax Collector on the motion of Supervisor Hostler, seconded by Supervisor Caracciolo followed by a 4-0 aye vote. The commission to be received by Antis Township is ½ of 1% of the deed transfers.

Ray Nycum was appointed as the Vacancy Board Member Chairman, on the motion of Supervisor Caracciolo, seconded by Supervisor Matuszewski followed by a 4-0 aye vote.

The depository for all township funds will remain with M&T Bank on the motion of Supervisor Hostler, seconded by Supervisor Caracciolo, followed by a 4-0 aye vote.

The meeting dates and times for the Board of Supervisor's monthly meetings were established as the first Thursday of each month at 7:00 p.m., on the motion of Supervisor Hostler, seconded by Supervisor Caracciolo, followed by a 4-0 aye vote.

Susan Kensinger was appointed to be the Township's delegate at the 2014 Tax Collector's Convention, on the motion of Supervisor Hostler, seconded by Supervisor Caracciolo followed by a 4-0 aye vote.

The 2014 Antis Township Wage Scale and mileage reimbursement rate of .56 a mile was approved on the motion of Supervisor Caracciolo, seconded by Supervisor Hostler, followed by a 4-0 aye vote.

Chairman Smith announced that following appointments would be made once the vacancy on the Board of Supervisors had been filled:

- Delegate to the 2014 PSATS State Convention in Hershey in April 2014
- Antis Township Planning Commission for a 4 year term
- Blair Region Code Administrative Committee-Board Representative
- Northern Blair Sewer Authority
- Blair County Sanitary Administrative Committee for 2014
- 24- Member Government Advisory Committee to the Blair County Planning Commission for 2014
- Antis Township Ag Security Area Committee-Board Representative
- Bellwood-Antis Public Library Board for 2014
- Antis Township Safety Committee
- Primary delegate to the Blair County Tax Collection Bureau
- Alternate delegate to the Blair County Tax Collection Bureau
- Capital Improvements Committee
- Personnel Committee

Reorganization being complete the meeting adjourned at 7:21 on the motion of Supervisor Hostler, and seconded by Supervisor Caracciolo followed by a 4-0 aye vote.

Chairman Smith called to order the Regular Board of Supervisors meeting at 7:22.

There were no comments during the Public Comment Period.

The December 5, 2013 Board of Supervisor Meeting minutes and the December 19 Special Meeting and Comprehensive Plan Public Meeting Minutes were all approved on the motion of Supervisor Hostler, seconded by Supervisor Caracciolo, followed by a 4-0 aye vote.

Supervisor's Reports

1. C.J. Caracciolo

- ◆ Supervisor Caracciolo acknowledged the passing of Ray Amato and recognized him for the work he did in the community. He thanked the Amato family for sharing him with the community.

2. Leo Matuszewski

- ◆ Supervisor Matuszewski expressed how happy is to be serving on the board again and thanked those who voted for him.

Manager's Report

The Manager reported that he is excited to move forward in the coming year with projects.

Note was made of the Antis Township Planning Commission minutes of December 19, 2013.

Chairman Smith presented the DelGrosso's Lot Line Change for property located on Route 220, Antis Township, Blair County. The intent is to consolidate several lots into two separate lots. All of the land and facilities associated with the sauce plant will be under DelGrosso Foods, Inc., and remaining land and facilities will be under the Tipton Land Development. There is no new development proposed by this submission. The involved Property Codes include 3-12-78-C, 3-12-78-2, 3-12-78-1-1, 3-12-78-1-2, 3-12-78-1-B, and 3-12-124. Based on the recommendation of the Township Planning Commission, Supervisor Caracciolo moved to grant conditional approval of DelGrosso's Lot Line Change pending approved mortgage consolidation. On the same motion, approval was given to a waiver request to Section 110-32.D of the SALDO requiring a 15ft side setback and a waiver to Section 110-27.A, regarding the scale of plans. The motion was seconded by Supervisor Caracciolo followed by a 4-0 aye vote.

Chairman Smith presented the Dennis Himes Land Development (*Property Code 3-21B-32-A & 3-21B-32-1-1*) located along RTE 865. The intent is to place a Used Car Lot on the property. Based on the recommendation of the Township Engineer, Supervisor Caracciolo moved to grant approval of the waiver request to SALDO Sections 110.41 C & 110.41 D regarding curbing and sidewalks and Section 110.68.2 regarding paved parking. The motion was seconded by Supervisor Matuszewski followed by a

4-0 aye vote. In another motion by Supervisor Caracciolo, the Dennis Himes Land Development was given conditional approval pending satisfactory completion of the items listed in the Township Engineer's Final Review letter dated January 3. The motion was seconded by Supervisor Matuszewski followed by a 4-0 aye.

The Treasurer's report was approved on the motion of Supervisor Caracciolo, seconded by Supervisor Hostler followed by a 4-0 aye vote.

Bills in the amount of \$60,460.43 from the General Fund and \$375 from the Capital Reserve Fund were approved for payment, on the motion of Supervisor Caracciolo, seconded Supervisor Hostler , followed by a 4-0 yes roll call vote.

CDBG bills in the amount of \$700.32 for reimbursement and payment of CDBG administrative expenses were approved on the motion of Supervisor Caracciolo, seconded by Supervisor Hostler followed by a 4-0 yes roll call vote.

On the motion of Supervisor Caracciolo, seconded by Supervisor Matuszewski the Q4 Earned Income Tax transfer of \$9,991.88 to the Capital Reserve Fund and \$24,979.67 to the Equipment Fund was approved on a 4-0 aye vote.

As per the union contract, the Supervisors established the week of July 6 to July12 as shut-down week for the year 2014, on the motion of Supervisor Matuszewski, seconded by Supervisor Caracciolo followed by a 4-0 aye vote.

Authorization was given to place an advertisement in the Tyrone Daily Herald to solicit candidates for the vacancy on the Northern Blair Sewer Authority on the motion of Supervisor Hostler, seconded by Supervisor Caracciolo followed by a 4-0 aye vote.

Retroactive approval was given for the Road Bond Agreement submitted by Kauffman's Timber Harvesting on the motion of Supervisor Caracciolo, seconded by Supervisor Matuszewski followed by a 4-0 aye vote.

With no other business brought before the Board, the meeting adjourned at 8:07 PM on the motion of Supervisor Hostler, seconded by Supervisor Caracciolo.

The meeting adjourned at 8:03 PM.

Submitted by:
Lori Del Biondo
Antis Township Secretary-Treasurer