

# MINUTES

## **Antis Township Board of Supervisors Meeting**

*December 4, 2014 Antis Township Meeting Room*

*7:00 PM*

### **ATTENDANCE**

#### **MEMBERS PRESENT:**

Robert Smith, Kenneth Hostler, C.J. Caracciolo, Leo Matuszewski, David Worthing

#### **VISITORS:**

Joe Smyder, Resident; Bob Himes, Resident; Bill Plummer, Resident; David O'Connell, Bellock Engineering; Eugene Zanella, Stiffler, McGraw & Associates; Scott Boyer, Resident; Adeena Harbst, Herald; Paige Minemyer, Altoona Mirror; Steve Shiffler, Road Foreman; Chris Arseniu, Ordinance Enforcement Officer; Patrick Fanelli, Fanelli-Willett Law Offices; Lori Del Biondo, Township Secretary-Treasurer; Lucas Martsolf, Township Manager; Ginger Patterson, CDBG Administrator; Chris Dutrow, Township Engineer;

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The meeting was called to order at 7:00 p.m. by Chairman Smith, followed by prayer and Pledge of Allegiance.

The November 6, 2014 Board of Supervisor Meeting Minutes were approved on the motion of Supervisor Worthing, seconded by Supervisor Matuszewski followed by a 5-0 voice vote.

### **REPORTS OF OFFICIALS AND COMMITTEES:**

Supervisor Caracciolo reported that he has provided the Solicitor with a draft of the Articles of Incorporation for the Bellwood-Antis Park.

### **SOLICITOR'S REPORT**

The Solicitor presented Ordinance #1-2015 for the updated PSATS Health Insurance Trust Agreement and Ordinance # 2-2015 for the updated PSATS Unemployment Compensation Trust Agreement in preparation for advertisement as required for adoption. Authorization was given to advertise Ordinance #1-2015 and Ordinance #2-2015 on the motion of Supervisor Worthing and seconded by Supervisor Caracciolo followed by a 5-0 voice vote.

The Solicitor requested an executive session to discuss a litigation matter.

### **MANAGER'S REPORT**

The Manager gave a brief report of monthly activities.

### **ENGINEER'S REPORT**

Based on the Engineer's recommendation, authorization was given to release the financial security

posted by Graham Lumber in the amount of 10,200 for logging activity on Asbury Lane (T-489) on the motion of Supervisor Matuszewski, seconded by Supervisor Caracciolo, followed by a 5-0 voice vote.

### TREASURER'S REPORT

The Treasurer's report was approved on the motion of Supervisor Hostler, seconded by Supervisor Worthing followed by a 5-0 voice vote.

Bills in the amount of \$30,926.43 from the General Fund and \$359 from the Capital Reserve Fund and \$10,332.73 from the Fire Hydrant Fund were approved on the motion of Supervisor Worthing, seconded by Supervisor Matuszewski followed by a 5-0 yes roll call vote.

CDBG bills in the amount of \$15,559.69 for reimbursement and payment of CDBG administrative expenses were approved on the motion of Supervisor Worthing, seconded by Supervisor Matuszewski followed by a 5-0 yes roll call vote.

### UNFINISHED BUSINESS

The following resolutions were adopted on a single motion by Supervisor Worthing, seconded by Supervisor Caracciolo, followed by a 5-0 yes roll call vote.

**Resolution # 15-2014** to adopt the Fiscal Year 2015 Operating Budget of \$1,327,835 and the Capital Budget in the amount of \$973,986

**Resolution #16-2014** fix the tax rate to 4.5 mills for 2015

**Resolution #17-2014** making supplemental appropriations to the 2014 Budget

### NEW BUSINESS

Resolution #13-2014 authorizing the Chairman to sign the 2014 CDBG application was approved on the motion of Supervisor Matuszewski, seconded by Supervisor Worthing followed by a 5-0 voice vote.

The Fair Housing Resolution # 14-20114, as required by the CDBG Program, was adopted on the motion of Supervisor Worthing, seconded by Supervisor Matuszewski, followed by a 5-0 voice vote.

The Township's Statement of Goals National Program for Minority and Women Business Enterprise, as required by the CDBG Program, was approved on the motion of Supervisor Worthing, seconded by Supervisor Matuszewski followed by a 5-0 voice vote.

The chairman read the following statement:

*Antis Township certifies that a Language Access Plan for a limited English Proficiency Person is not required for the Township's CDBG Program".*

On the motion of Supervisor Worthing, seconded by Supervisor Matuszewski followed by a 5-0 voice vote, approval was given for a Per Capita Tax Exoneration in the amount of \$2,185 requested from the

Elected Tax Collector for uncollectible Per Capita bills for the year 2014-2015.

The Board went to executive session to discuss a matter that involved potential litigation, and the discussion of which would reveal a lawful privilege, at 7:30 and reconvened at 8:01.

The Solicitor addressed Scott Boyer in response to revised plans that were submitted for the Boyer Subdivision in an effort to resolve a pending Land Development issue. Based on a review of the plans by the Solicitor and Township Engineer, Supervisor Worthing moved that conditional approval be given for the revised Boyer Subdivision Plans and release of the financial security contingent upon satisfactory completion of the following by December 11, 2014:

1. Plans as submitted must be signed and sealed by the Developer's Engineer
2. Certificates of ownership must be signed by all relevant owners
3. Developer must submit in recordable form, or record, a single easement in favor of the township for the use of the turnaround **and** in favor of the adjacent property owners for access easements for lots 5, 6 & 7

The motion was seconded by Supervisor Caracciolo followed by a 5-0 voice vote.

Supervisor Worthing moved that if the conditions above have not been met and the Township has not received a written confirmation that the financial security has been extended beyond December 11, the Treasurer is authorized and directed to draw down on the financial security. The motion was seconded by Supervisor Caracciolo followed by a 5-0 voice vote.

### **PUBLIC COMMENT PERIOD**

There was no comment during the Public Comment Period

With no other business brought before the Board, the meeting adjourned at 8:18 PM.

Submitted by:  
Lori Del Biondo  
Antis Township Secretary-Treasurer