

MINUTES

Antis Township Board of Supervisors Meeting

March 6, 2014 Antis Township Meeting Room

7:00 PM

ATTENDANCE

MEMBERS PRESENT:

Robert Smith, Kenneth Hostler, Charles Caracciolo II, Leo Matuszewski, David Worthing

VISITORS:

Joe Smyder, Resident; Bob Himes, Resident; Bill Plummer, Resident; Steve Shiffler, Road Foreman; Adeena Harbst, Tyrone Herald; Charles Taylor, Resident; Gregory Bernard, PSP; Jim Mock, Tipton Heights Water Co-op; Rich Ward, Tipton Heights Water Co-op; Sue Kensinger, Resident; Dave & Debbie Fraundorfer, Johnson Estate; Gerald Pastva, Johnson Estate; Norman Steinbauer, Subdivision; Attny. Ned Newlin, Johnson Estate; Cpl. Lenhart, PSP; Paige Minemyer, Altoona Mirror; Chris Arseniu, Ordinance Enforcement Officer; Patrick Fanelli, Fanelli-Willett Law Offices; Lori Del Biondo, Township Secretary-Treasurer; Lucas Martsolf, Township Manager; Chris Dutrow, Township Engineer

The meeting was called to order at 7:00 p.m. by Chairman Smith, followed by prayer and Pledge of Allegiance.

Sergeant Gregory Bernard gave a presentation on the PA State Police and some statistical data related to Antis Township.

Jim Mock and Richard Ward presented information surrounding a deteriorating private water line that serves 29 homes in the Tipton Heights Area. They further explained that they approached the Altoona Water Authority regarding options in replacement of the line. It was concluded that along with the co-op, the Township Manager and Solicitor attend a meeting with the Altoona Water Authority.

The February 6, 2014 Board of Supervisor and Update to the Comprehensive Plan Meeting Minutes were approved on the motion of Supervisor Hostler, seconded by Supervisor Worthing followed by a 5-0 aye vote.

SUPERVISOR'S REPORTS

1. Bob Smith
 - ♦ Supervisor Smith reported that the Road crew have made some significant improvements to the employee lounge.
2. C.J. Caracciolo
 - ♦ Supervisor Caracciolo reported that the Easter Egg Hunt will be held at the Bellwood-Antis Community Park on April 19. He also reported that \$4,617.65 was donated to the Park in memory of Ray Amato.

SOLICITOR'S REPORT

On the motion of Supervisor Caracciolo, seconded by Leo Matuszewski followed by a 5-0 aye vote, authorization was given to have the Solicitor complete a review of our Ordinances in preparation of the codification process.

The Manager requested authorization to select from the website proposals presented following further review and analysis. On the motion of Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 5-0 aye vote, the Manager was given authorization to select a website developer at an amount not to exceed the equivalent cost of the Virtual Town & Schools Web Proposal.

The Solicitor presented Resolution #5-2014 the Governing Protocol for Board of Supervisors Meetings. On the motion of Supervisor Caracciolo, seconded by Supervisor Matuszewski followed by a 5-0 aye vote, Resolution #5-2014 was adopted.

MANAGER'S REPORT

The Manager gave a brief report of monthly activities as well as a report on the Capital Improvements Committee.

PLANNING COMMISSION

Chairman Smith presented the Planning Commission Meeting Minutes of February 20, 2014 and then requested that, Charlie Taylor a representative of the Township Planning Commission present the following two submissions.

The Norman Steinbauer Lot Line Change (*Property Codes: 3-19-35-C, 3-19-35-1, 3-19-35-2*) located along Moser Road involves a side lot addition to divide the present 33 ft. wide driveway into two lots and then merge 1/2 of the driveway to each property owner. A waiver to section 110.27.A regarding scale of plans was approved on the motion of Supervisor Worthing, seconded by Supervisor Matuszewski followed by a 5-0 aye vote. In a separate motion, final approval was given for the Lot Line Change on the motion of Supervisor Caracciolo, seconded by Supervisor Matuszewski, followed by a 5-0 aye vote.

The Marjorie Johnson Minor Subdivision, (*Property Code: 3-11-42*) located of Cedar Lane involves subdividing 1.2 acres of land off of the parent tract. The lot contains a cabin with on lot septic. On the motion of Supervisor Matuszewski, seconded by Supervisor Caracciolo, followed by a 5-0 aye vote approval was given for a waiver to *Section 110.27.A*, regarding the scale of plans. In a separate motion approval was given for a waiver to *Section 110.32B(1)* regarding the lot size to accommodate a second absorption bed site on the motion of Supervisor Caracciolo, seconded by Supervisor Worthing followed by a 5-0 aye vote. In a final motion, conditional approval was given for the Marjorie Johnson Minor Subdivision, pending receipt of an executed Declaration of Easement, on the motion of Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 5-0 aye vote.

TREASURER'S REPORT

The Treasurer's report was approved on the motion of Supervisor Matuszewski, seconded by

Supervisor Worthing followed by a 5-0 aye vote.

Bills in the amount of **\$42,860.39** to be paid from the General Fund, and **\$192.00** from the Capital Reserve Fund were approved on the motion of Supervisor Hostler, seconded by Supervisor Caracciolo followed by a 5-0 yes roll call vote.

CDBG bills in the amount of **\$1,858.13** for reimbursement and payment of CDBG administrative expenses were approved on the motion of Supervisor Worthing, seconded by Supervisor Matuszewski followed by a 5-0 yes roll call vote.

On the motion of Supervisor Worthing, seconded by Supervisor Matuszewski followed by a 5-0 yes roll call vote, approval was given to issue refunds for damaged mailboxes as follows:

\$37.09 to Gary Thomas 1937 Bellmeade Drive
\$33.24 to Susan Gerwert 1941 Bellmeade Drive

Based on the recommendation of the Capital Improvements Committee, approval was given to authorize the hiring of Richard Sutter to pursue the PA DCNR C2P2 Grant. Approval was granted on the motion of Supervisor Caracciolo, seconded by Supervisor Hostler, followed by a 5-0 aye vote.

On the motion of Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 5-0 aye vote authorization was given to the Secretary to advertise for bid the aggregate stone material.

On the motion of Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 5-0 aye vote, approval was given to the GeoDecisions Service Agreement extension.

On a motion by Supervisor Hostler, seconded by Supervisor Worthing, the meeting adjourned at 8:43 PM

Submitted by:
Lori Del Biondo
Antis Township Secretary-Treasurer