

# MINUTES

## Antis Township Board of Supervisors Meeting

January 3, 2017 Antis Township Meeting Room

7:00 PM

### ATTENDANCE

#### MEMBERS PRESENT:

Leo Matuszewski, David Worthing, Robert Smith, Charles Caracciolo II

#### VISITORS:

Joe Smyder, Resident; Steve Shiffler, Road Foreman; Bob Smith, resident; Patrick Fanelli, Fanelli-Willett Law Offices; Lori Del Biondo, Township Secretary-Treasurer; Lucas Martsof, Township Manager; Chris Dutrow, Township Engineer

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The meeting was called to order at 7:00 p.m. by Supervisor Hostler, followed by prayer and Pledge of Allegiance.

Patrick Fanelli, Solicitor was appointed temporary Chairman on the motion of Supervisor Matuszewski seconded by Supervisor Worthing followed by a 4-0 voice vote. In accordance with the rotating chairmanship policy, the solicitor asked for a motion to appoint Supervisor Matuszewski as chairman. Supervisor Matuszewski was appointed Chairman on the motion of Supervisor Smith and seconded by Supervisor Caracciolo followed by a 3-0 voice vote with Supervisor Matuszewski abstaining.

Supervisor Matuszewski assumed the Chairmanship and asked for nominations for Vice-Chairman. Supervisor Caracciolo moved to nominate Supervisor Worthing. The nomination was seconded by Supervisor Smith followed by a 3-0 voice vote with Supervisor Worthing abstaining.

Authorization for the following was given on a single vote with a motion by Supervisor Smith, seconded by Supervisor Caracciolo followed by a 4-0 voice vote:

- Appoint Lori Del Biondo as Secretary Treasurer
- Establish the amount of the Treasurer's Bond at \$750,000
- Appoint Patrick Fanelli, Fanelli –Willett, Solicitor
- Appoint Chris Dutrow, and approve the Engineering Agreement for Stiffler, McGraw & Associates
- Appoint Accounting Firm of Fiore, Fedeli, Snyder and Carothers, LLP, to perform the annual audit for the year 2016 and adopt resolution #1-2017
- Appoint Mary Ann Bennis as the Real Estate Transfer Tax Collector.  
(Commission to be received by Antis Township is ½ of 1% of the deed transfers.)
- Appoint Ray Nycum Vacancy Board Member Chairman

Authorization was given for the following on the motion of Supervisor Smith, seconded by Supervisor Caracciolo with abstentions as noted:

- To establish Banking Locations for Savings and Checking at M & T Bank (*Supervisor Worthing abstaining*)
- To establish Meeting Dates and Times for 2017 as the first Thursday of the month at 7:00 PM.
- To approve the 2017 Antis Township Wage Scale and IRS mileage reimbursement rate of 53.5 cents/mile.
- To certify supervisor Worthing as Delegate to the 2017 PSATS State Convention in Hershey in April 2017. (*Supervisor Worthing abstaining*)
- To appoint Susan Kensinger to be delegate at the 2017 Tax Collector's Convention in October.
- To reappoint Supervisor Smith to the Antis Township Planning Commission for a 4 year term (*Supervisor Smith abstaining*)
- To reappoint Leo Matuszewski to Northern Blair County Regional Sewer Authority for a 5 year term (*Supervisor Leo Matuszewski abstaining*)

Authorization was given for the following committee appointments on the motion of Supervisor Worthing, seconded by Supervisor Smith followed by a 4-0 voice vote with abstentions as noted:

- Ken Hostler to Blair Region Code Administrative Committee-Board Representative.
- Bob Smith to the Blair County Sanitary Administrative Committee for 2017. (*Supervisor Smith Abstaining*)
- Dave Worthing to serve on the 24 member Government Advisory Committee to the Blair County Planning Commission for 2017. (*Supervisor Worthing abstaining*)
- C.J Caracciolo to the Antis Township Ag Security Area Committee-Board Representative. (*Supervisor Caracciolo abstaining*)
- Ken Hostler to the Bellwood-Antis Public Library Board for 2017.
- Dave Worthing as a primary delegate to the Blair County Tax Collection Bureau. (*Supervisor Worthing abstaining*)
- Lucas Martsolf as alternate delegate to the Blair County Tax Collection Bureau.
- Lucas Martsolf as representative to the Intergovernmental Stormwater Committee
- Dave Worthing as the alternate representative to the Intergovernmental Stormwater Committee. (*Supervisor Worthing abstaining*)

Authorization was given for the following Antis Township committee appointments on the motion of Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 4-0 voice vote:

- Supervisor Smith, Supervisor Hostler, and Supervisor Matuszewski as board members to the Capital Improvements Committee.
- Supervisor Hostler and Supervisor Smith as board members to the Personnel Committee.
- Supervisor Smith and Supervisor Matuszewski as board members to the Public Safety Committee.
- C.J. Caracciolo, Dave Worthing as board members to the Park & Recreation Committee.

Reorganization being complete, Chairman Matuszewski called to order the Regular Board of Supervisors meeting.

There were no comments during the Public Comment Period.

The December 1, 2016 Board of Supervisor Meeting Minutes were approved on the motion of Supervisor Smith, seconded by Supervisor Worthing, followed by a 4-0 voice vote. In the same motion the December 13 Board of Supervisors meeting minutes were approved with Supervisor Caracciolo abstaining.

### **Supervisors Reports**

The Supervisors had nothing to report.

### **Solicitor's Report**

Attorney Fanelli reported that he completed his review of the Legal and Editorial Review of the code of ordinances completed by American Legal publishing in preparation of codification. He also requested an Executive session to discuss a litigation matter.

### **Manager's Report**

The Manager had nothing to report.

### **Engineer's Report**

On the recommendation of the Township Engineer the road bond held by Superior Lumber for logging activity on Riggles Gap Road was approved for release on the motion of Supervisor Smith, seconded by Supervisor Worthing followed by a 4-0 voice vote.

### **Planning Commission**

There were no planning commission submissions.

### **Treasurer's Report**

The Treasurer's Report was approved on the motion of Supervisor Worthing, seconded by Supervisor Smith followed by a 4-0 voice vote.

Bills in the amount of \$43,194.41 from the General Fund and \$2,903 from the Capital Reserve Fund, and \$6,911.25 from the Stormwater Improvement Fund were approved for payment, on the motion of Supervisor Smith, seconded by Supervisor Worthing , followed by a 4-0 yes roll call vote.

CDBG bills in the amount of \$774.20 for reimbursement and payment of CDBG administrative expenses were approved on the motion of Supervisor Worthing, seconded by Supervisor Smith followed by a 4-0 yes roll call vote.

On the motion of Supervisor Worthing seconded by Supervisor Smith the 2016 Q4 Earned Income Tax transfer of \$43,280.61 to the Capital Reserve Fund was approved on a 4-0 roll call vote.

## **New Business**

As per the collective bargaining Agreement for Highway Maintenance employees, the Supervisors established the week of August 6-12 as shut-down week for the year 2017, on the motion of Supervisor Worthing, seconded by Supervisor Smith followed by a 4-0 voice vote.

## **HEARING**

The purpose of the hearing was to consider whether the property located on *Grandview Road (Property Code 03.00-22-035.00-000)* was blighted or contained a blighted structure that should be vacated, demolished or rehabilitated giving the property owners an opportunity to speak to the Board. The owners of the property did not appear at the hearing. Authorization was given to the solicitor to advise the property owners to demolish or remove the structure as well as all debris within thirty days on the motion of Supervisor Smith, seconded by Supervisor Worthing followed by a 4-0 voice vote.

With no other business brought before the Board, the Supervisors went to Executive Session at 7:28 and the meeting adjourned at 8:00 PM

Submitted by:  
Lori Del Biondo  
Antis Township Secretary-Treasurer