

MINUTES

Antis Township Board of Supervisors Meeting

January 2, 2018 Antis Township Meeting Room

7:00 PM

ATTENDANCE

MEMBERS PRESENT:

David Worthing, Robert Smith, Charles Caracciolo II, Ken Hostler, Leo Matuszewski,

VISITORS:

Joe Smyder, Resident; Randy Showalter, Road Foreman; Patrick Fanelli, Fanelli-Willett Law Offices; Lori Del Biondo, Township Secretary-Treasurer; Lucas Martsof, Township Manager; Chris Dutrow, Township Engineer

The meeting was called to order at 7:00 p.m. by Supervisor Matuszewski, followed by prayer and Pledge of Allegiance.

In accordance with the rotating chairmanship policy, the solicitor asked for a motion to appoint Supervisor Worthing as chairman. Supervisor Worthing was appointed Chairman on the motion of Supervisor Matuszewski and seconded by Supervisor Smith followed by a 5-0 voice vote.

Supervisor Worthing assumed the Chairmanship and asked for nominations for Vice-Chairman. Supervisor Hostler moved to nominate Supervisor Smith for vice-chairman. The nomination was seconded by Supervisor Matuszewski followed by a 4-0 voice vote with Supervisor Smith abstaining.

Authorization was given to establish the banking location for savings and checking accounts with M & T Bank on the motion of Supervisor Caracciolo, seconded by Supervisor Matuszewski followed by a 4-0 voice vote with Supervisor Worthing abstaining.

Authorization for the following was given on a single vote with a motion by Supervisor Smith, seconded by Supervisor Matuszewski followed by a 5-0 voice vote for the following:

- To establish Meeting Dates and Times for 2018 as the first Thursday of the month at 7:00 PM.
- To approve the 2018 Antis Township Wage Scale and IRS mileage reimbursement rate of 54.5 cents/mile.
- To certify supervisor Worthing as Delegate to the 2018 PSATS State Convention in Hershey in April 2018.

Authorization for the following was given on a single vote with a motion by Supervisor Smith, seconded by Supervisor Matuszewski followed by a 5-0 voice vote for the following:

- Appoint Lori Del Biondo as Secretary Treasurer
- Establish the amount of the Treasurer's Bond at \$750,000
- Appoint Patrick Fanelli, Fanelli –Willett, Solicitor

- Appoint Chris Dutrow, and approve the Engineering Agreement for Stiffler, McGraw & Associates
- Appoint Accounting Firm of Fiore, Fedeli, Snyder and Carothers, LLP, to perform the annual audit for the year 2016 and adopt resolution #1-2018
- Appoint Mary Ann Bennis as the Real Estate Transfer Tax Collector.
(Commission to be received by Antis Township is ½ of 1% of the deed transfers.)
- Appoint Ray Nycum Vacancy Board Member Chairman
- Appoint Susan Kensinger to be delegate at the 2018 Tax Collector's Convention in October
- Reappoint Sherree O. Luke to the Antis Township Planning Commission for a 4 year term
- Appoint Bryan Spiker to the Antis Township Park & Recreation Authority for a five year term

Authorization was given for the following committee appointments on the motion of Supervisor Smith, seconded by Supervisor Caracciolo followed by a 5-0 voice vote with abstentions as noted:

- Ken Hostler to Blair Region Code Administrative Committee-Board Representative.
- Bob Smith to the Blair County Sanitary Administrative Committee for 2018.
- Dave Worthing to serve on the 24 member Government Advisory Committee to the Blair County Planning Commission for 2018.
- C.J Caracciolo to the Antis Township Ag Security Area Committee-Board Representative. Ken Hostler to the Bellwood-Antis Public Library Board for 2017.
- Dave Worthing as a primary delegate to the Blair County Tax Collection Bureau. Lucas Martsolf as alternate delegate to the Blair County Tax Collection Bureau.
- Lucas Martsolf as representative to the Intergovernmental Stormwater Committee
- Dave Worthing as the alternate representative to the Intergovernmental Stormwater Committee.

Authorization was given for the following Antis Township committee appointments on the motion of Supervisor Matuszewski, seconded by Supervisor Smith followed by a 5-0 voice vote:

- Supervisor Smith, Supervisor Hostler, and Supervisor Matuszewski as board members to the Capital Improvements Committee.
- Supervisor Hostler and Supervisor Smith as board members to the Personnel Committee.
- Supervisor Smith and Supervisor Matuszewski as board members to the Public Safety Committee.
- C.J. Caracciolo and Dave Worthing as board members to the Park & Recreation Committee.

Reorganization being complete, Chairman Worthing called to order the Regular Board of Supervisors meeting.

There were no comments during the Public Comment Period.

The December 7, 2017 Board of Supervisor Meeting Minutes were approved on the motion of Supervisor Matuszewski, seconded by Supervisor Matuszewski, followed by a 5-0 voice vote.

Supervisors Reports

Supervisor Worthing thanked the manager for his successful presentation to the MPO Board in getting the trail project selected as a recommendation to Harrisburg for award of the TAP Set Aside Funding.

Solicitor's Report

Attorney Fanelli requested an executive session.

Manager's Report

The Manager provided a brief report.

Engineer's Report

The Engineer had nothing to report.

Planning Commission

There were no planning commission submissions.

Treasurer's Report

The Treasurer's Report was approved on the motion of Supervisor Hostler, seconded by Supervisor Matuszewski followed by a 5-0 voice vote.

Bills in the amount of \$33,028.98 from the General Fund and \$17,481.59 from the Capital Reserve Fund, \$2,246.25 from the Stormwater Improvement Fund; \$3,116.83 C2P2 Grant Fund; \$3,134.48 from the SAPDC Grant were approved for payment, on the motion of Supervisor Matuszewski, seconded by Supervisor Smith, followed by a 5-0 yes roll call vote.

CDBG bills in the amount of \$774.20 for reimbursement and payment of CDBG administrative expenses were approved on the motion of Supervisor Worthing, seconded by Supervisor Smith followed by a 4-0 yes roll call vote.

On the motion of Supervisor Matuszewski seconded by Supervisor Smith the 2017 Q4 Earned Income Tax transfer of \$40,947.82 to the Capital Reserve Fund was approved on a 5-0 roll call vote.

New Business

The GEOPLAN Update proposal was approved on the motion of Supervisor Smith, seconded by Supervisor Matuszewski followed by a 5-0 voice vote.

The Real Estate Tax refund in the amount of \$25.34 was approved for release to the Tipton Land Development on the motion of Supervisor Smith, seconded by Supervisor Matuszewski followed by a 5-0 voice vote.

As per the Collective Bargaining Agreement for Highway Maintenance employees, the Supervisors established the week of August 5-11 as shut-down week for the year 2018, on the motion of Supervisor Smith, seconded by Supervisor Matuszewski followed by a 5-0 voice vote.

The Supervisors went to Executive Session and returned to take action to accept the sales agreement with Fred and Geraldine Petrunak to acquire land for the rail trail at a purchase price of \$19,342. Approval was given on the motion of Supervisor Smith seconded by Supervisor Matuszewski followed by a 5-0 roll call vote.

With no other business brought before the Board, the meeting adjourned at 7:41 PM

Submitted by:
Lori Del Biondo
Antis Township Secretary-Treasurer