

AGREEMENT
FOR
PROFESSIONAL COMMUNITY PLANNING SERVICES
BETWEEN THE
TOWNSHIP OF ANTIS, BLAIR COUNTY, PA
AND
RICHARD C. SUTTER & ASSOCIATES, INC.
Comprehensive Community Planners

THIS AGREEMENT, entered into as of this fourth (4th) day of January, 2016,
by and between the TOWNSHIP OF ANTIS, hereinafter referred to as the
“Township” and RICHARD C. SUTTER & ASSOCIATES, INC.,
Comprehensive Community Planners hereinafter referred to as the “Consultant”.

WITNESSETH THAT:

WHEREAS, the Municipality desires to engage the Consultant to render certain
Technical Advice and Assistance related to the Township in the preparation and
submission of Grant Applications to the Pennsylvania Department of Conservation
and Natural Resources (DCNR), and other State and Federal Departments determined
to be applicable, and

WHEREAS, the Municipality has determined that the Consultant possesses the
specialized, professional skills, training, and experience necessary to aid the
Municipality in fulfilling the requirements of the applications; and

WHEREAS, the Consultant desires to perform such services; and

NOW, THEREFORE, the parties hereto intending to be legally bound do agree as
follows:

1. Scope of Services: The Consultant shall, in connection with and respecting the
aforesaid, agree to perform and carry out, in a satisfactory and proper manner the
preparation and submission of a Community Conservation Partnership Program (C2P2)
Grant Application to the Pennsylvania Department of Conservation and Natural
Resources (DCNR), and other State and Federal Departments determined to be applicable.

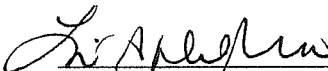
Additionally, subsequent to the submission of the applications, a monitor of the review of the application will be maintained and responses will be made to any questions or comments from DCNR, plus other State and Federal Departments determined to be applicable. Refer to the APPENDIX of this Agreement for a SCOPE OF SERVICES for a breakout of the Professional Services to be provided.

2. Time of Performance: The services of the Consultant rendered in connection with the foregoing shall commence upon execution of this Agreement and shall continue for twelve (12) months unless a change in time is mutually agreed upon by written change order.
3. Compensation: The Consultant shall be paid a fee of seventy-two hundred dollars (\$7,200.00), unless a change in fee is mutually agreed upon by written change order.
4. Terms and Conditions: This Agreement may be terminated by either party upon thirty (30) days written notice to the other. In the event of termination, the Consultant shall be compensated for work performed up to the date of termination. Upon final payment to the Consultant, all finished or unfinished documents prepared to the date of termination shall become property of the Municipality and shall be turned over to the same by the Consultant.
5. Method of Payment: The Consultant shall be paid upon submittal, not more frequently than monthly, of an invoice for payment itemizing the work performed under this Agreement. Terms shall be net thirty (30) days. Invoicing will occur monthly over a period of the twelve (12) month term of this Agreement.

IN WITNESS WHEREOF, the TOWNSHIP OF ANTIS BOARD OF SUPERVISORS
and RICHARD C. SUTTER & ASSOCIATES, INC. have executed this Agreement
as the date first above written.

WITNESS:

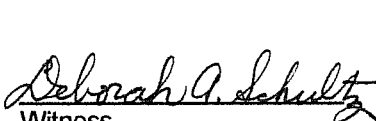
TOWNSHIP OF ANTIS BOARD OF SUPERVISORS


Secretary
(SEAL)


Chairman

WITNESS

RICHARD C. SUTTER & ASSOCIATES, INC.


Witness
(SEAL)


President

APPENDIX

SCOPE OF SERVICES

The following services will be provided by the Consultant:

- Attendance and participation in workshops provided by applicable fund agencies.
- Identification of applicable potential sources of funds: e.g. DCNR C2P2, etc.
- Selection of most probable and suitable sources of funds: e.g. DCNR C2P2, etc.
- Communications with selected funding agencies.
- Assemble needed supporting information necessary for inclusion in the Application.
- Preparation of the Applications: not to exceed three (3)
- Submission of Applications: not to exceed three (3).
- Monitor of review by funding agencies of submitted Applications.
- Advice upon execution of grant agreements once Applications have been funded.
- Additionally, periodic attendance at meetings with the applicable Township committees, DCNR, and others involved in the Application process.

The following services will be provided by the Municipality:

- Public Notice Advertisements as may be required by the funding agency.
- Assembling the letters of support from applicable agencies and individuals for inclusion in the Application.
- Review, comment, and acceptance of Applications prior to submission to the funding agency(s).
- Passage of the required resolutions and providing required signatures of officials of the Township enabling the official submission of the Applications.