

MINUTES

Antis Township Board of Supervisors Meeting

May 1, 2014 Antis Township Meeting Room

7:00 PM

ATTENDANCE

MEMBERS PRESENT:

Robert Smith, Kenneth Hostler, Charles Caracciolo II, Leo Matuszewski, David Worthing

VISITORS:

Joe Smyder, Resident; Bob Himes, Resident; Bill Plummer, Resident; Vanessa Houser, Altoona Mirror; Steve Shiffler, Road Foreman; Chris Arseniu, Ordinance Enforcement Officer; Patrick Fanelli, Fanelli-Willett Law Offices; Lori Del Biondo, Township Secretary-Treasurer; Lucas Martsolf, Township Manager; Chris Dutrow, Township Engineer

The meeting was called to order at 7:03 p.m. by Chairman Smith, followed by prayer and Pledge of Allegiance.

The April 3, 2014 Board of Supervisor Meeting Minutes were approved on the motion of Supervisor Caracciolo, seconded by Supervisor Worthing, followed by a 5-0 aye vote.

SUPERVISOR'S REPORTS

1. C.J. Caracciolo
 - ♦ Supervisor Caracciolo reported that the Easter Egg Hunt held at the Bellwood-Antis Community Park was a success and thanked all of the volunteers who helped with the event.
2. Leo Matuszewski
 - ♦ Supervisor Matuszewski requested that the Manager consider getting a van to take the Supervisors on a tour of the roads in the Township to assess their condition. The Manager responded that the Road Foreman now determines the paving schedule and once established the Manager could arrange to take the Supervisors on a tour of the paving program. He also reminded him the photos and information regarding each road selected is provided to the Capital Improvements Committee.

SOLICITOR'S REPORT

The Solicitor presented Resolution #6-2014 authorizing the submission of the C2P2 Grant Application to complete a Comprehensive Plan for Recreation. Resolution #6-2014 was adopted on the motion of Supervisor Caracciolo, seconded by Supervisor Matuszewski followed by a 5-0 aye vote.

The Solicitor presented information regarding the termination of the Oswald Park Lease agreement with Cynthia and Bernard Smith. On the motion of Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 5-0 aye vote approval was given to terminate the Oswald Park lease

agreement.

TOWNSHIP ENGINEER'S REPORT

Chris Dutrow presented information regarding release of the financial security posted for the Dennis and Susie Himes Land Development in the amount of \$24,928.50. Based on the Township Engineer's recommendation, approval was given to release the financial security on the motion of Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 5-0 aye vote.

MANAGER'S REPORT

The Manager gave a brief report of monthly activities as well as a report on the Capital Improvements Committee.

PLANNING COMMISSION

Chairman Smith announced there were no Land Development submissions presented to the Planning Commission in March.

TREASURER'S REPORT

The Treasurer's report was approved on the motion of Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 5-0 aye vote.

Bills in the amount of **\$50,076.74** to be paid from the General Fund, and **\$192.00** from the Capital Reserve Fund were approved on the motion of Supervisor Hostler, seconded by Supervisor Worthing followed by a 5-0 yes roll call vote.

CDBG bills in the amount of **\$2,050.96** for reimbursement and payment of CDBG administrative expenses were approved on the motion of Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 5-0 yes roll call vote.

Based on the recommendation of the Capital Improvements Committee, authorization was given to transfer \$200K from the General Fund to the Capital Reserve Fund on the motion of Supervisor Worthing, seconded by Supervisor Matuszewski followed by a 5-0 yes roll call vote.

Bid proposals for the stone aggregate material for 2014 were opened by the Secretary-Treasurer. Bids were received from New Enterprise Stone & Lime, Glen Hawbaker, and Grannas Brothers. The bid was awarded to New Enterprise on the motion of Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 5-0 yes roll call vote. A copy of the bid tabulation is attached and made part of these minutes.

On the motion of Supervisor Hostler, seconded by Supervisor Matuszewski followed by a 5-0 aye vote, authorization was given to hire John Daye to a full-time highway maintenance position effective April 6th, 2014.

Resolution #7-2014 authorizing the Agility Program with PennDOT was adopted on the motion of Supervisor Worthing, seconded by Supervisor Matuszewski followed by a 5-0 aye vote.

Retroactive approval was given to accept the proposal submitted by Blanc to develop a website for the Township on the motion of Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 5-0 aye vote.

Based on the recommendation of the Capital Improvements Committee, approval was given for the following amendments to the Capital Improvements Manual:

1. Pg. 5- ¶2 change cost of asset from \$10K to \$5K
2. Eliminate the last provision on Pg.15

The approval was given on the motion of Supervisor Hostler, seconded by Supervisor Worthing followed by a 5-0 aye vote.

The meeting adjourned at 7:51 PM.

Submitted by:
Lori Del Biondo
Antis Township Secretary-Treasurer