

MINUTES

Antis Township Board of Supervisors Meeting

April 6, 2017 Antis Township Meeting Room

7:00 PM

ATTENDANCE

MEMBERS PRESENT:

Leo Matuszewski, Kenneth Hostler, Robert Smith, David Worthing, C.J. Caracciolo

VISITORS:

Joe Smyder, Resident; Sean Sauro, Altoona Mirror; Mary Brunner, Friends of the Charlottesville Cemetery, John Umbower, Resident; Denny Conlon, Bellwood Beagle Club; Ron Gensamer, Resident; Andy Stein, The Daily Herald; Patrick Fanelli, Fanelli-Willett Law Offices; Steve Shiffler, Road Foreman; Lori Del Biondo, Township Secretary-Treasurer; Lucas Martsof, Township Manager; Chris Dutrow, Township Engineer

The meeting was called to order at 7:00 p.m. by Chairman Matuszewski, followed by prayer and Pledge of Allegiance and announcements.

Public Comment Period

There were no public comments.

Meeting Minutes

The March 2, 2017 Board of Supervisor Meeting Minutes were approved on the motion of Supervisor Worthing, seconded by Supervisor Caracciolo, followed by a 5-0 voice vote.

Supervisors Reports

Supervisor Smith reported that the citizen request for a speed study on a portion of RTE 865 was completed by PennDOT and the Township has added additional speed limit signage as requested.

Supervisor Caracciolo announced the Easter Egg Hunt and thanked the many contributors.

Supervisor Matuszewski requested that the Manager rent a van so that the Supervisors can tour the Township as they did last year.

Solicitor's Report

The Solicitor presented the Service and Equal Treatment Agreements with the borough and acceptance of the deed for the Bellwood Antis Community Park. All were adopted on the motion of Supervisor Worthing, seconded by Supervisor Smith followed by a 5-0 voice vote.

Manager's Report

The manager gave a brief report.

Planning Commission

Supervisor Smith presented the Beagle Club lot line change for property located along Riggles Gap Sportsmen Road (*Property Code: 3-14-20*) and a waiver request to the scale of plans (*Section 110-27A*). The intent is for a lot line change with no new lots being created. On the motion of Supervisor Smith seconded by Supervisor Worthing followed by a 5-0 voice vote approval was given for the waiver request to the Subdivision and Land Development Ordinance *Section 110-27.A* regarding scale of plans and for the lot line consolidation of the .

Supervisor Smith presented the Clifford Johnson Minor Subdivision for property (*Property Code: 3-21B-24.00*) located off of E. 8th Street. The intent is to subdivide one lot into two with the new lot having access to public utilities. Approval was granted on the motion of Supervisor Smith, seconded by Supervisor Worthing followed by a 5-0 voice vote.

Supervisor Smith presented the Gabriel Gates Sewage Facilities Planning Module for property (*Property Code: 3-20-79*) located off of Kerbaugh Road to build a single family residential home. Authorization was given for the Planning module on the motion of Supervisor Smith, seconded by Supervisor Worthing followed by a 5-0 voice vote.

Treasurer's Report

The Treasurer's Report was approved on the motion of Supervisor Worthing, seconded by Supervisor Worthing followed by a 5-0 voice vote.

Bills in the amount of \$35,085.40 from the General Fund, \$11,161.40 from the Capital Reserve Fund and \$48.50 from the Stormwater Improvement Fund were approved for payment on the motion of Supervisor Worthing, seconded Supervisor Smith followed by a 5-0 yes roll call vote.

CDBG bills in the amount of \$3,307.42 were approved for payment of administrative expenses on the motion of Supervisor Caracciolo, seconded by Supervisor Worthing followed by a 5-0 yes roll call vote.

Approval was given for Q1 Earned Income Tax transfer from the General Fund to the Capital Reserve Fund in the amount of \$40,297.31 on the motion of Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 5-0 voice vote. (*detail below*)

This Fiscal Quarter-Q1			
Name	Check #	Deposit Date	Amount
Blair County Tax Collection Bureau	EFT	1/31/2017	49,551.77
Blair County Tax Collection Bureau	EFT	2/27/2017	84,441.83
Blair County Tax Collection Bureau	EFT	3/30/2017	27,095.63
Total Receipts			161,189.23
Fund Distribution **			
Capital Reserve Fund (25%)	\$ 40,297.31		
Total Transfer	\$ 40,297.31		
General Fund (75%)	\$ 120,891.92		
Total	\$ 161,189.23		

Approval was given on the motion of Supervisor Worthing, and Supervisor Smith followed by a 5-0 voice vote for operating transfers in the amount of \$15K from the General Fund to the Stormwater Improvement Fund and \$25K from the General Fund to the Capital Reserve Fund.

New Business

On the motion of Supervisor Worthing Seconded by Supervisor Caracciolo followed by a 5-0 voice vote the aggregate bid was awarded to New Enterprise Stone and Lime pending a file review. The bid results are attached and made part of these minutes.

On the motion of Supervisor Caracciolo seconded by Supervisor Worthing followed by a 5-0 voice vote approval was given to David Peterman to install a closed ditch along Allen Street according to Township Policy.

On the motion of Supervisor Worthing seconded by Supervisor Smith followed by a 5-0 voice vote authorization was given to the manager to hire a college intern for \$10 hour for a maximum of 120 hours.

Following a passionate presentation by the Manager on the work and dedication of the Road Foreman Stephen Shiffler, the Board regretfully accepted his resignation on the motion of Supervisor Worthing, seconded by Supervisor Smith followed by a 5-0 voice vote. Supervisor Smith requested an executive session to discuss Steve's replacement.

On the motion of Supervisor Worthing Seconded by Supervisor Smith followed by a 5-0 voice vote approval was given to advertise the 2017 Paving Program. It was noted that the Bucktail bid did not meet our specifications.

Mary Brunner presented information regarding the financial difficulties of the Charlottesville Cemetery. Mary was encouraged to come back with a specific request for the Board to consider.

The Board went to executive session at 8:30 and reconvened at 8:55.

On the motion of Supervisor Smith seconded by Supervisor Worthing followed by a 5-0 yes roll call vote approval was given to hire Randall Showalter at \$50K/year contingent upon a satisfactory driver record, that he obtains a class B CDL license within 3 months, maintain his CDL for the duration of his employment, and pass a criminal background check.

On the motion of Supervisor Hostler, seconded by Supervisor Smith followed by a 5-0 yes roll call vote authorization was given to provide Steve Shiffler with a severance pay adjustment for training the new foreman for a period of one month in the amount of \$3K.

With no other business brought before the board, the meeting adjourned at 9:00 PM.

Submitted by:
Lori Del Biondo
Antis Township Secretary-Treasurer