

# MINUTES

## Antis Township Board of Supervisors Meeting

January 6, 2020 Antis Township Meeting Room

7:00 PM

### ATTENDANCE

#### MEMBERS PRESENT:

Ken Hostler, Charles Caracciolo II, David Worthing, Robert Smith

#### VISITORS:

Joe Smyder, Resident; Chris Dutrow, Stiffler-McGraw; Ben Hornberger, Resident; Jeff Farber, EMA; Jack McCloskey, Excelsior; Karen Baldwin, Resident; Randy Showalter, Road Foreman; Patrick Fanelli, Fanelli-Willett Law Offices; Lori Del Biondo, Township Secretary-Treasurer; Lucas Martsof, Township Manager; John Frederick, Recreation & Environmental Code Enforcement Director

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The meeting was called to order at 7:00 p.m. by Supervisor Worthing, followed by prayer and Pledge of Allegiance.

In accordance with the rotating chairmanship policy, the solicitor asked for a motion to appoint Supervisor Hostler as Chairman and Supervisor Caracciolo as Vice-Chairman. The appointments were made on the motion of Supervisor Worthing and seconded by Supervisor Smith followed by a 4-0 voice vote.

Authorization was given to establish the banking location for savings and checking accounts with M & T Bank on the motion of Supervisor Smith, seconded by Supervisor Caracciolo followed by a 3-0 voice vote with Supervisor Worthing abstaining.

Authorization for the following was given on a single vote with a motion by Supervisor Worthing, seconded by Supervisor Smith followed by a 4-0 voice vote:

- ESTABLISH Meeting Dates and Times for 2020  
First Thursday of the month except for February due to supervisor appointment  
February's Meeting is scheduled for Wednesday February 5, 2020  
At 7:00 PM
- APPROVE the 2020 Antis Township Wage Scale
- CERTIFIICATION OF David Worthing as Delegate to the 2020 PSATS State Convention in Hershey in April 2020
- Appointment of Lori Delbiondo as Secretary/Treasurer
- Establish the amount of the Treasurer's Bond at \$750,000.
- Appoint Solicitor for Antis Township (*Patrick Fanelli –Fanelli-Willett*)

- Appoint Engineer for Antis Township – Approve Engineering Agreement (*Chris Dutrow-Stiffler, McGraw & Associates*)
- Appoint Accounting Firm of Fiore, Fedeli, Snyder and Carothers, LLP, to perform the annual audit for the year ending 2019. Adopt Resolution #1-2020.
- Appoint Anita Terchanik as the Real Estate Transfer Tax Collector. Commission to be received by Antis Township is ½ of 1% of the deed transfers.
- Appoint Ray Nycum Vacancy Board Member Chairman
- APPOINT Susan Kensinger to be delegate at the 2020 Tax Collector’s Convention in October.
- APPOINTMENT to the Antis Township Planning Commission for a 4 year term (*Norman Saylor, Tom DelMastro*)
- Ken Hostler to Blair Region Code Administrative Committee-Board Representative
- Bob Smith to the Blair County Sanitary Administrative Committee for 2020
- Dave Worthing to serve on the 24 member Government Advisory Committee to the Blair County Planning Commission for 2020
- C.J Caracciolo to the Antis Township Ag Security Area Committee-Board Representative
- Ken Hostler to the Bellwood-Antis Public Library Board for 2020
- Dave Worthing as a primary delegate to the Blair County Tax Collection Bureau
- Lucas Martsolf as an alternate delegate to the Blair County Tax Collection Bureau
- Lucas Martsolf as representative to the Intergovernmental Stormwater Committee
- Dave Worthing as the alternate representative to the Intergovernmental Stormwater Committee
- APPOINT board members to the Capital Improvements Committee. (*Bob Smith, Ken Hostler, C.J.Caracciolo*)
- APPOINT board members to the Personnel Committee. (*Ken Hostler, Bob Smith*)
- APPOINT board members to the Public Safety Committee (*Bob Smith, Dave Worthing*)
- APPOINT board members to the Park & Recreation Committee (*C.J. Caracciolo, Dave Worthing*)

- APPOINT Cindy Weber as Township Auditor

Reorganization being complete, Chairman Hostler called to order the Regular Board of Supervisors meeting.

There were no comments during the Public Comment Period.

The December 5, 2019 Board of Supervisor Meeting Minutes were approved on the motion of Supervisor Worthing, seconded by Supervisor Smith, followed by a 4-0 voice vote.

### **Supervisors Reports**

Supervisor Smith thanked the community and fellow board members for the opportunity to serve.

Supervisor Hostler thanked Supervisor Smith for serving as Chairman during the last year.

### **Solicitor's Report**

Attorney Fanelli had nothing to report.

### **Manager's Report**

The Manager reported that John is working on the AML Grant and will be finalized with DEP with the award notice expected in March.

### **Library Report**

A written library report was provided.

### **Public Safety Report**

Jack McCloskey provided a brief safety report and additional information regarding the additional insurance coverage and a request that the Township consider contributing to the cost.

### **Road Foreman Report**

### **Code Enforcement**

John provided a brief report and showed the supervisors a map he has been working on showing stormwater flows.

### **Engineer's Report**

The engineer reported that the Parkview Estates Stormwater project has been put out for bid and will be opened at the February 5 meeting.

## Planning Commission

On the motion of Supervisor Smith seconded by Supervisor Worthing followed by a 4-0 voice vote approval was given to accept the time extension request provided for the Russell Bradford lot line change. The time extension gives the Supervisors an indefinite period of time to act on the submission.

## Treasurer's Report

The Treasurer's Report was approved on the motion of Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 4-0 voice vote.

Bills in the amount of \$32,292.71 from the General Fund, \$3,500 from the Capital Reserve Fund, \$704 from the Stormwater Improvement Fund were approved for payment, on the motion of Supervisor Smith, seconded by Supervisor Worthing, followed by a 4-0 yes roll call vote.

On the motion of Supervisor Worthing seconded by Supervisor Caracciolo the 2019 Q4 Earned Income Tax transfer of \$43,352.25 to the Capital Reserve Fund was approved on a 4-0 voice vote.

On the motion of Supervisor Worthing seconded by Supervisor Caracciolo followed by a 4-0 voice vote approval was given to transfer \$35K from the Capital Reserve Fund to the Stormwater Improvements Fund. There was a discussion regarding the ongoing financial challenges the Township faces in meeting the stormwater mandate.

On the motion of Supervisor Worthing seconded by Supervisor Smith followed by a 4-0 voice vote authorization was given to release the first quarter payment in the amount of \$23,880.63 to the Intermunicipal Stormwater Committee.

## New Business

On the motion of Supervisor Worthing seconded by Supervisor Caracciolo followed by a 4-0 voice vote, authorization was given to purchase a furnace from McCloskey's at a cost of \$9,780.

On the motion of Supervisor Caracciolo, seconded by Supervisor Worthing followed by a 4-0 voice vote authorization was given to submit two grant applications with 50/50 matching requirement as follows:

Pool Feasibility Study: Total \$40,000 (20K Township/20K Grant)  
Fifth Street Park: Total \$296,272 (\$148,136 Township/\$148,136 Grant)

On the motion of Supervisor Caracciolo seconded by supervisor Worthing followed by a 4-0 voice vote

On the motion of Supervisor Worthing seconded by Supervisor Smith, followed by a 4-0 voice vote shut down week was scheduled for June 15 through June 19<sup>th</sup> for collective bargaining employees.

On the motion of Supervisor Worthing seconded by Supervisor hostler followed by a 4-0 voice vote the Board regretfully accepted the resignation of Supervisor Mercer. The resignation letter was read by the secretary.

On the motion of Supervisor Smith seconded by supervisor Worthing followed by a 4-0 voice vote authorization was given to schedule the next Board of Supervisors meeting on Wednesday February 5 at 7:00 PM. This change was necessary in order to meet the thirty day requirement to appoint someone to the board vacancy. It was the consensus of the board that an advertisement be placed soliciting interest in the position and have letters of interest submitted by January 30 and invite the candidates to attend the next meeting.

The board adjourned at 8:02 PM.

Submitted by:  
Lori Del Biondo  
Antis Township Secretary-Treasurer