

# MINUTES

## Antis Township Board of Supervisors Meeting

January 7, 2019 Antis Township Meeting Room

7:00 PM

### ATTENDANCE

#### MEMBERS PRESENT:

Robert Smith, Ken Hostler, Charles Caracciolo II, Leo Matuszewski, David Worthing

#### VISITORS:

Joe Smyder, Resident; Randy Showalter, Road Foreman; Patrick Fanelli, Fanelli-Willett Law Offices; Lori Del Biondo, Township Secretary-Treasurer; Lucas Martsolf, Township Manager

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The meeting was called to order at 7:00 p.m. by Supervisor Worthing, followed by prayer and Pledge of Allegiance.

In accordance with the rotating chairmanship policy, the solicitor asked for a motion to appoint Supervisor Smith as Chairman and Supervisor Hostler as Vice-Chairman. The appointments were made on the motion of Supervisor Hostler and seconded by Supervisor Worthing followed by a 5-0 voice vote.

Authorization was given to establish the banking location for savings and checking accounts with M & T Bank on the motion of Supervisor Hostler, seconded by Supervisor Matuszewski followed by a 4-0 voice vote with Supervisor Worthing abstaining.

Authorization for the following was given on a single vote with a motion by Supervisor Worthing, seconded by Supervisor Caracciolo followed by a 5-0 voice vote:

- ESTABLISH Meeting Dates and Times for 2019  
First Thursday of the month except for July due to the holiday  
July's Meeting scheduled for Thursday July 11, 2019  
At 7:00 PM
- APPROVE the 2019 Antis Township Wage Scale
- CERTIFICATION OF David Worthing as Delegate to the 2019 PSATS State Convention in Hershey in April 2019
- Appointment of Lori Delbiondo as Secretary/Treasurer
- Establish the amount of the Treasurer's Bond at \$750,000.
- Appoint Solicitor for Antis Township (*Patrick Fanelli –Fanelli-Willett*)
- Appoint Engineer for Antis Township – Approve Engineering Agreement (*Chris Dutrow-Stiffler, McGraw & Associates*)

- Appoint Accounting Firm of Fiore, Fedeli, Snyder and Carothers, LLP, to perform the annual audit for the year ending 2018. Adopt Resolution #1-2019.
- Appoint Mary Ann Bennis as the Real Estate Transfer Tax Collector. Commission to be received by Antis Township is ½ of 1% of the deed transfers.
- Appoint Ray Nycum Vacancy Board Member Chairman
- APPOINT Susan Kensinger to be delegate at the 2019 Tax Collector's Convention in October.
- APPOINTMENT to the Antis Township Planning Commission for a 4 year term (*Charlie Taylor*)
- Ken Hostler to Blair Region Code Administrative Committee-Board Representative
- Bob Smith to the Blair County Sanitary Administrative Committee for 2019
- Dave Worthing to serve on the 24 member Government Advisory Committee to the Blair County Planning Commission for 2019
- C.J Caracciolo to the Antis Township Ag Security Area Committee-Board Representative
- Ken Hostler to the Bellwood-Antis Public Library Board for 2019
- Dave Worthing as a primary delegate to the Blair County Tax Collection Bureau
- Lucas Martsolf as an alternate delegate to the Blair County Tax Collection Bureau
- Lucas Martsolf as representative to the Intergovernmental Stormwater Committee
- Dave Worthing as the alternate representative to the Intergovernmental Stormwater Committee
- APPOINT board members to the Capital Improvements Committee. (*Bob Smith, Ken Hostler, Leo Matuszewski*)
- APPOINT board members to the Personnel Committee. (*Ken Hostler, Bob Smith*)
- APPOINT board members to the Public Safety Committee (*Bob Smith, Leo Matuszewski*)
- APPOINT board members to the Park & Recreation Committee (*C.J. Caracciolo, Dave Worthing*)

Reorganization being complete, Chairman Smith called to order the Regular Board of Supervisors meeting.

There were no comments during the Public Comment Period.

The December 6, 2018 Board of Supervisor Meeting Minutes were approved on the motion of Supervisor Worthing, seconded by Supervisor Caracciolo, followed by a 5-0 voice vote.

### **Supervisors Reports**

Supervisor Smith presented a recap of accomplishments for 2018 giving kudos to staff and looks forward to 2019.

Supervisor Worthing reported that he will present information next month regarding the House Bill that could affect Earned Income Tax collection.

Supervisor Caracciolo commended the road crew for the excellent job done on New Year's Day treating the roadways.

### **Solicitor's Report**

Attorney Fanelli requested an executive session to discuss a real estate acquisition.

### **Manager's Report**

The Manager provided a brief report.

### **Public Safety Report**

Pineroft and Excelsior Fire companies provided brief safety reports. Pineroft was commended for the work they have been doing to turn around the culture of their fire company.

### **Planning Commission**

There were no planning commission submissions.

### **Treasurer's Report**

The Treasurer's Report was approved on the motion of Supervisor Worthing, seconded by Supervisor Matuszewski followed by a 5-0 voice vote.

Bills in the amount of \$66,570.17 from the General Fund, \$4732.07 from the Capital Reserve Fund, \$664.50 from the Stormwater Improvement Fund and \$3,422.40 from the Fire Hydrant Fund were approved for payment, on the motion of Supervisor Worthing, seconded by Supervisor Matuszewski, followed by a 5-0 yes roll call vote.

On a motion by Supervisor Worthing seconded by Supervisor Caracciolo followed by a 5-0 voice vote authorization was given to release of \$3,675 in CDBG Funds to Lumadue Excavating LLC as final payment for the N Ninth Street Project.

On the motion of Supervisor Worthing seconded by Supervisor Caracciolo the 2018 Q4 Earned Income Tax transfer of \$44,325.36 to the Capital Reserve Fund was approved on a 5-0 voice vote.

On the motion of Supervisor Worthing seconded by Supervisor Matuszewski followed by a 5-0 voice vote approval was given to transfer \$15K (one half of the allocated funds )from the General Fund to the Stormwater Improvements Fund.

On the motion of Supervisor Caracciolo seconded by Supervisor Matuszewski followed by a 5-0 voice vote authorization was given to release the first quarter payment in the amount of \$4,627.89 to the Intermunicipal Stormwater Committee.

### **New Business**

Resolution # 2-2019 authorizing the 401A Pension Plan document developed for the non-collective bargaining employees was adopted on the motion of Supervisor Worthing seconded by Supervisor Matuszewski followed by a 5-0 voice vote.

On the motion of Supervisor Hostler seconded by Supervisor Worthing followed by a 5-0 voice vote shut down week was scheduled for August 5 through August 9<sup>th</sup> for collective bargaining employees.

The board went to executive session a 7:35 and adjourned at 7:45 PM.

Submitted by:  
Lori Del Biondo  
Antis Township Secretary-Treasurer