

# MINUTES

## **Antis Township Board of Supervisors Meeting**

*March 7, 2019 Antis Township Meeting Room*

*7:00 PM*

### **ATTENDANCE**

#### **MEMBERS PRESENT:**

Robert Smith, Kenneth Hostler, C.J. Caracciolo, David Worthing, Leo Matuszewski

#### **VISITORS:**

Joe Smyder, Resident; Patrick Fanelli, Fanelli-Willett Law Offices; Lori Del Biondo, Township Secretary-Treasurer; Lucas Martsof, Township Manager; Randy Showalter, Road Foreman; Jeff Mayers, Pinecroft Fire Company; Jeff Farber, Emergency Management; Jack McCloskey, Excelsior Fire Company; Chris Dutrow, Stiffler McGraw & Associates

---

The meeting was called to order at 7:00 p.m. by Chairman Smith followed by prayer and Pledge of Allegiance.

The chairman recognized the Road Foreman and crew for helping to avert a tragedy by assisting an elderly woman who fell outside her home in freezing temperatures. He also recognized staff for helping out in the office while the secretary was out due to a personal issue.

### **Public Comment Period**

There were no comments during the Public Comment Period.

### **Meeting Minutes**

The February 7, 2019 Board of Supervisor Meeting Minutes were approved on the motion of Supervisor Caracciolo, seconded by Supervisor Matuszewski, followed by a 4-0 voice vote.

### **Supervisors Reports**

**Chairman Smith** reported that Supervisor Worthing was unable to attend the meeting to due to business. He also requested an Executive Session to discuss a personnel matter.

### **Manager's Report**

The Manager provided a brief report and provided the supervisors with booklets containing changes in legislature.

### **Library Report**

A Library Report was provided in writing.

### **Public Safety Report**

Public Safety reports were provided by both Excelsior and Pinecroft fire companies.

Jeff Farber provided an update on recent Emergency Management activities.

### **Road Foreman Report**

Mr. Showalter provided a report of monthly activities.

### **Engineer's Report**

On the motion of Supervisor Hostler seconded by Supervisor Caracciolo followed by a 4-0 roll call vote approval was given to Stiffler, McGraw & Associates to advertise for bid the Kerbaugh Box Culvert project.

### **Planning Commission Report**

Supervisor Smith presented the David Knapp Lot Merge Plan located along Antis Street (*Property Code 3-21B-19*). The proposal is for the merger of three lots into a single parcel. Based on the recommendation of the Planning Commission approval was given to approve the Dave Knapp waiver request to the 25 foot setbacks to accommodate existing sheds on the motion of Supervisor Caracciolo seconded by Supervisor Hostler followed by a 4-0 voice vote. On the motion of Supervisor Caracciolo, seconded by Supervisor Matuszewski followed by a 4-0 voice vote final approval was given for the Dave Knapp lot line change.

Supervisor Smith presented the Tim & Dana Johnston Subdivision for property located along North 13<sup>th</sup> Street (*Property Code 3-15-92.0*). The purpose of this proposal is to create a new lot from an existing parcel of ground. The proposed lot will be for a single family home with on lot septic and well. Based on the recommendation of the Planning Commission approval was given for the Tim and Dana Johnston Minor Subdivision and to authorize the secretary to execute section J of the sewage facilities planning module on the motion of Supervisor Smith seconded by Supervisor Matuszewski followed by a 4-0 voice vote.

### **Treasurer's Report**

The Treasurer's Report was approved on the motion of Supervisor Hostler, seconded by Supervisor Caracciolo, followed by a 4-0 voice vote.

Bills in the amount of \$44,247.01 from the General Fund, \$29,971.33 from the Capital Reserve Fund, \$132 from the Stormwater Improvement Fund were approved for payment, on the motion of Supervisor Caracciolo, seconded Supervisor Matuszewski, followed by a 4-0 yes roll call vote.

**New Business**

The Secretary opened the Stetter Road Culvert Project bids. “On the motion of Supervisor Caracciolo seconded by Supervisor Hostler followed by a 4-0 voice vote the bid was awarded to Gordon Delozier at a total bid of \$409,000 contingent upon a review of the bid documents by the Township Engineer. The following is the complete bid tabulation.

<b>Bidder</b>	<b>Bid</b>
<b>RT Contracting, Duncansville</b>	\$419,000.00
<b>Crilon Corp., Somerset</b>	\$559,626.56
<b>Northrock, St. Mary's</b>	\$512,634.00
<b>Cottle's Asphalt Maintenance, Everett</b>	\$522,505.89
<b>BCS Construction, Inc. Altoona</b>	\$546,520.00
<b>Gordon Delozier, Hollidaysburg</b>	\$409,000.00
<b>Ventura Construction Services, Altoona</b>	\$428,700.00
<b>Pepple Excavating Inc. New Enterprise</b>	\$431,491.04
<b>WG Land Company, Acme</b>	\$686,500.00

On the motion of Supervisor Caracciolo, seconded by Supervisor Matuszewski followed by a 4-0 voice vote authorization was given to release \$40,000 in a budgeted contribution to the Excelsior Volunteer Fire Company and \$35,000 to the Library.

On the motion of Supervisor Hostler, seconded by Supervisor Matuszewski followed by a 4-0 voice vote authorization was given for the execution of the Evey, Black, Attorneys LLC engagement letter as presented.

The Manager read the entire Resolution #3-2019 for the Bellwood Antis Park & Recreation Certificate of Termination prior to its adoption by a motion by Supervisor Matuszewski seconded by Supervisor Hostler followed by a 4-0 voice vote.

On the motion of Supervisor Hostler, seconded by Supervisor Caracciolo followed by a 4-0 voice vote the tax collector was exonerated from collection of uncollectable per capita taxes for 2017-2018 in the amount of \$4,825.

On the motion of Supervisor Caracciolo seconded by Supervisor Matuszewski followed by a 4-0 voice vote Resolution #4-2019 to exonerate Susan Kensinger from collecting delinquent per capita tax was adopted.

On the motion of Supervisor Hostler seconded by Supervisor Caracciolo followed by a 4-0 voice vote the month of April 2019 was declared as PA 811 Safe Digging month by proclamation.

**Public Comment**

There were no public comments during the public comment period.

The Supervisors went to Executive Session at 7:53 PM and reconvened at 8:47. Chairman Smith made a motion to establish a new position of Recreation & Environmental Code Enforcement Director and directed the Personnel Committee and Manager to find a suitable candidate ASAP. The motion was seconded by Supervisor Hostler followed by a 4-0 voice vote.

With no other business brought before the Board the meeting adjourned at 8:50.

Submitted by:  
Lori Del Biondo  
Antis Township Secretary-Treasurer