

# MINUTES

## **Antis Township 2021 Board of Supervisors**

*March 3, 2022, Antis Township Meeting Room*

### **ATTENDANCE**

#### **Board Members**

Janet Lantz, Chairman; David Worthing, Supervisor; Bob Smith, Supervisor; Brian Kustaborder, Supervisor; Steve Winterstein, Supervisor

#### **Staff**

Douglas Brown, John Frederick, and Lori Del Biondo

#### **Visitors**

Township Engineer Chris Dutrow, Township Attorney Pat Fanelli, Lance Kustaborder (Pinecroft Fire Hall), Elizabeth Young (Tyrone Daily Herald) and Joe Smyder (Resident).

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The March 3, 2022 Board of Supervisors meeting was called to order at 7:00 by Janet Lantz followed by the prayer and Pledge of Allegiance.

#### **Public Comment Period**

None

#### **Meeting Minutes**

The February 2022 Board of Supervisor meeting minutes were approved on the motion of Supervisor Worthing, seconded by Supervisor Winterstein followed by a 5-0 voice vote.

#### **Supervisors Reports**

Janet Lantz – Reported that the Library has received bids for their Roof repair ranging from \$52-84,000. They are considering adding attic space during this project for an additional \$11,000. The sales price of the borough building appears to be finalized at \$143,000.

#### **Solicitor's Report**

Pat Fanelli is working on updates to the Employee Handbook and the Paid Time Off Policy. This item was tabled as it is not yet complete and the Personnel committee will need to meet and review the changes prior to the board voting.

#### **Manager's Report**

Manager Douglas Brown informed the supervisors that the newly elected tax collector reported to him that she has been bonded, downloaded the software, completed the training and is ready to collect taxes. There was also an update on the Rail Trail project and the continued wait for Norfolk Southern to respond in any fashion. The compost site is moving forward with the new fob system, although initially it was planned to go live on April 15<sup>th</sup> that date will be moved to April 30<sup>th</sup> as the installation of

the system has been delayed due to supply chain issues. Supervisor Smith requested that some type of story or advertisement be placed to inform residents of the changes.

### **Road Foreman Report**

Road Foreman, Randy Showalter, was not present at the meeting. Manager, Douglas Brown provided an update that the crew has been working on clearing trees on the trail between the community park and Becker Road and routine road work continues as winter winds down.

### **Code Enforcement Report**

John Frederick noted that work continues on researching changes to the recycling program within Antis Township and then moved onto the Aaron Berkstresser Setback Exception request. He detailed the parcel restrictions due to the size and shape as well as the road setbacks and the greenhouse structure that is being installed. John Frederick, Randy Showalter and Douglas Brown had discussed the request and as Walnut Street is offset there is actually a 20' space between the property line and edge of the paved road. This space could be used for any future road improvements and so they recommended that the setback request be granted. John also noted that this structure may be in the flood plain which Mr. Berkstresser will also need to address.

Supervisor Smith noted that although this did not go through the Planning Commission, nor was he speaking on behalf of the Planning Commission that he did not foresee any issue with the request and made the motion to approve the Aaron Berkstresser Setback Exception Request. The motion was seconded by Supervisor Kustaborder followed by a 5-0 vote.

### **Engineer's Report**

Engineer Chris Dutrow reported that Stiffler McGraw has put together a very comprehensive grant application for the Statewide Local Share Account, which is funded through the PA Race Horse and Gaming Act. As part of this grant application the municipality is required to pass a Resolution. Stiffler McGraw has prepared this resolution (No. 6-2022) stating that Antis Township requests a grant in the amount of \$970,720, that Douglas Brown and Janet Lantz are designated to execute all documents and that Engineer Stiffler McGraw is authorized to prepare and submit the application. Supervisor Worthing made the motion to approve Resolution No. 6-2022, the motion was seconded by Supervisor Winterstein followed by a 5-0 vote.

### **Planning Commission**

Supervisor Smith noted that there was not a February Planning Commission meeting held. However, there was a 90 day extension request for the Robert McCutcheon Subdivision. Supervisor Smith made the motion to approve the time extension, the motion was seconded by Supervisor Worthing followed by a 5-0 vote.

### **Treasurer Reports**

The February 2022 Treasurers Report was approved on the motion of Supervisor Winterstein, seconded by Supervisor Worthing followed by a 5-0 voice vote.

A motion to approve the February 2022 Bills in the amount of \$38,306.24 from the General Fund, \$6,843.97 from the Capital Reserve Fund, \$20,939.87 from the State Fund and \$195 from the Stormwater Improvement Fund were approved on the motion of Supervisor Smith, seconded by Supervisor Kustaborder followed by a 5-0 roll call vote.

**New Business**

A motion to authorize the advertisement for the Aggregate Material Bid was made by Supervisor Worthing, seconded by Supervisor Winterstein followed by a 5-0 vote.

After a brief discussion regarding the changes to the fees, daily, weekly and holiday schedule for the compost yard a motion to approve the 2022 Fee Schedule was made by Supervisor Worthing, seconded by Supervisor Winterstein followed by a 5-0 vote.

Several months previous Excelsior and Pineroft Fire Hall had requested assistance to help pay for new air packs. They had both been part of a grant with other local fire departments that paid for 90% of the new airpacks, however it still resulted in a significant bill to the individual Fire Companies. Manager Douglas Brown had requested, and received, information regarding number of calls and members certified to use air packs from each fire company. This information was provided to the supervisors and the Public Safety committee had discussed how to help each department. Supervisor Winterstein made the motion to approve spending \$15,000 with \$10,725 going to Excelsior and \$4,275 to Pineroft based on the number of calls in 2021. The motion was seconded by Supervisor Worthing followed by a 5-0 vote.

**Public Comment Period**

Resident Joe Smyder came to the podium and asked about the new Compost Site Fees and changes. Manager Douglas Brown addressed him and explained that the changes were being made due to the large amount of material being brought in from outside the Township, and the man-hours to process it as well as the site outgrowing it's footprint. The fee for a Resident is \$20 initially with a \$10 annual renewal and there will be a fob system installed where each resident who obtains a pass will receive a fob to open the gate according to the new hours. There will also be a Commercial Pass for businesses to use the site and that is a \$350 annual fee. Access to the site will be for Antis Township and Bellwood Borough residents only.

The meeting was the adjourned at 7:39 PM.

Submitted by: Douglas Brown