

MINUTES

Antis Township 2021 Board of Supervisors

May 5, 2022, Antis Township Meeting Room

ATTENDANCE

Board Members

Janet Lantz, Chairman; David Worthing, Supervisor; Bob Smith, Supervisor; Brian Kustaborder, Supervisor; Steve Winterstein, Supervisor

Staff

Douglas Brown, John Frederick, Randy Showalter and Lori Del Biondo

Visitors

Township Engineer Chris Dutrow, Township Attorney Pat Fanelli, Caleb Keller (Pinecroft Fire Hall), David Pertile (Martin Oil), and residents Joe Smyder and Matt Carracciolo

The May 5, 2022 Board of Supervisors meeting was called to order at 7:00 by Janet Lantz followed by the prayer and Pledge of Allegiance.

Public Comment Period

None

Meeting Minutes

The April 7, 2022 Board of Supervisor meeting minutes were approved on the motion of Supervisor Worthing, seconded by Supervisor Winterstein followed by a 5-0 voice vote.

Supervisors Reports

Janet Lantz – Reported that the Library’s craft show was a hit with 15 vendors. The Library was also pursuing a \$5,000 Keystone Grant for future renovations.

Solicitor’s Report

Pat Fanelli reported that the Personnel committee had met multiple times to work on the Employee Handbook, which was last updated around 2006. These meetings were focused on the Non-Union employees and the different classifications of time off, which are confusing. The new handbook has a Paid Time Off (PTO) plan to address this which is simpler and is more fair and consistent.

The new Employee Handbook with the PTO time for Non-Union employees was approved on the motion from Supervisor Smith, seconded by Supervisor Worthing followed by a 5-0 vote.

Manager’s Report

Manager Douglas Brown highlighted a few items from the Manager’s Report including updates on working with Central Blair Recreation on a summer playground program and also he was contacted from Northern Blair Recreation about potential changes to their Victory Run. He also discussed the

plan to allow the Road Crew to work 10 hour days in order to align with the Bellwood Borough's schedule while helping them with the water project.

Road Foreman Report

Road Foreman, Randy Showalter, gave an update on the joint watermain project with the Bellwood Authority they are helping with on East 5th Street. It is going very well, but they do plan to move to 10 hours days for a few weeks in May in order to complete the project more efficiently.

Code Enforcement Report

John Frederick noted that progress continues to be made in addressing some properties in poor condition. He also gave an update on the efforts made by several volunteers on clearing out invasive species and planting native ones.

Engineer's Report

Engineer Chris Dutrow reported that the Park View Estates drainage project was cleaned up and that two yards were reseeded. This stemmed from the work on the project last year with the expectation that the contractor would come back in the spring to fix these issues.

He also presented the Watts Road Culvert project and asked for a motion to advertise the project. The motion was made by Supervisor Kustaborder, seconded by Supervisor Worthing followed by a 5-0 vote.

Planning Commission

Martin Oil Subdivision – This was to purchase a parcel of ground from Blair Memorial Park and join it with the currently owned parcels around their store and gas station along Pleasant Valley Blvd. The motion was made to approve the plan as submitted by Supervisor Smith, seconded by Supervisor Winterstein, followed by a Roll Call vote with Janet Lantz, Bob Smith, Steve Winterstein and Dave Worthing voting in favor. Supervisor Brian Kustaborder abstained from the vote.

Michael Tyler Lot Line Relocation – This plan is to relocate two lot lines between Michael Tyler and his neighbor, Kylie Plummer. Supervisor Smith made the motion to approve the plan with the waiver for the scale of the drawing. This motion was seconded by Supervisor Worthing followed by a 5-0 vote.

McCutcheon Subdivision – This plan was withdrawn by the developer prior to the meeting.

McClellan Lot Merge – This plan was to combine several parcels currently owned by Dennis McClellan. The motion to approve the plan was made by Supervisor Smith, seconded by Supervisor Worthing followed by a 5-0 vote.

Monique Vanrenterghem Lot Merge – The Vanrenterghem's wished to merge two adjoining lots together. The motion to approve the merger was made by Supervisor Smith, seconded by Supervisor Worthing followed by a 5-0 vote.

Rutters Land Development – Rutters is working on obtaining the correct permits, but are making progress. Antis Township is requesting a 95-day time extension from them to carry this past the August Board of Supervisors meeting. The motion was made by Supervisor Smith to request the extension, seconded by Supervisor Winterstein followed by a 5-0 vote.

Treasurer Reports

The April 2022 Treasurers Report was approved on the motion of Supervisor Winterstein, seconded by Supervisor Kustaborder followed by a 5-0 voice vote.

A motion to approve the April 2022 Bills in the amount of \$34,192.91 from the General Fund, \$24,525.78 from the Capital Reserve Fund, \$30,863.50 from the American Rescue Plan fund, \$3,073.50 from the Stormwater Improvement Fund and \$32,237.42 from the American Rescue Funds was approved on the motion of Supervisor Smith, seconded by Supervisor Worthing followed by a 5-0 roll call vote.

New Business

Campbell Red Tag – Code Director John Frederick made a comprehensive presentation regarding the Campbell property located on Creamer Lane and the history of the violations including a lack of power, dangerous heating system, potential lack of running water, and a grossly malfunctioning septic. There followed a debate where Supervisor Worthing asked about the potential for a Conservatorship program to help rehabilitate the property. Supervisor Smith asked about the enforcement and who would potentially make the occupants leave the premises. Solicitor Fanelli gave his opinion on each item and after the discussion it was decided to move forward with red tag process and declare the property to be dangerous, to adopt John’s factual findings, direct the property to be vacated and adopt John’s recommendations to repair the property. There was no one present at the meeting or public hearing to represent either the property owner or tenants and notice was provide to Mr. Campbell. The motion to proceed with the Red Tag procedures and accept John’s recommendations was made by Supervisor Worthing, seconded by Supervisor Smith followed by a 5-0 vote.

CDBG Bathroom Design – Manager Douglas Brown has an agreement with McKissic Kasun Architects to design the bathroom to be placed at the Bells Gap Trailhead. The amount to be paid is \$2,500 and work will start immediately on the design. The motion to engage McKissic Kasun and their architect, Dann Crumm was made by Supervisor Smith, seconded by Supervisor Winterstein followed by a 5-0 vote.

Public Comment Period

Matt Carracciolo was present and John Frederick wanted to thank him for working with Seth Long (Hollidaysburg) to clean up the old Carracciolo property currently owned by Antis Township and the site for the proposed Rails to Trails. They did a great job in cleaning up trash and other debris in the area. Supervisor Smith also mentioned that along Route 220 from Delgrosso’s Park to the 865 intersection over 70 bags of trash were picked up by volunteers recently, even though the rain inhibited the efforts as part of the Keep America Beautiful program.

The meeting was the adjourned at 8:05 PM.

Submitted by: Douglas Brown