

MINUTES

Antis Township 2022 Board of Supervisors

September 1, 2022, Antis Township Meeting Room

ATTENDANCE

Board Members

Janet Lantz, Chairman/Supervisor; Bob Smith, Supervisor; Steve Winterstein, Supervisor; Brian Kustaborder, Supervisor; David Worthing, Supervisor

Staff

Douglas Brown, John Frederick, and Lori Del Biondo

Visitors

Township Engineer Chris Dutrow James Moser (Resident), Kevin Strong (concerned citizen) and Joe Smyder (Resident)

The September 1, 2022 Board of Supervisors meeting was called to order at 7:02 by Chairman Janet Lantz followed by the prayer and Pledge of Allegiance.

It was noted that the Meeting Agenda had not been posted to the Township's website 24 hour prior to the meeting and therefore no action would be taken at this public meeting. The Supervisors proceeded to discuss the items on the proposed agenda available to those in attendance at the meeting (included below). Again, due to the failure to post the agenda to the website no motion or actions were entertained.

It was noted that the next meeting would be advertised and held the following week with an official time and date to be announced once finalized.

Public Comment Period

Mr. James Moser used the public comment period to raise awareness about his interaction with the current tax collector, Stephanie Pennington. Specifically, he complained that she did not answer the phone during her office hours and that he spent a significant amount of time trying to find where she is located at. He did also offer some praise in that she caught a mistake he made and sent him a nice note, but then he tried to contact her to correct the issue he made several phone calls that went unanswered and then spent the better part of a day driving around before finding someone who took him to her location. The Township staff noted that these were not isolated complaints, but also that some of the other noted issues (parking for instance) were exacerbated through others not parking in the provided spots and instead blocking the road. Manager Douglas Brown also noted that the staff had already reached out to Ms. Pennington and she would begin using the locked drop-box at the township office for tax payments. The Township staff would be putting signage up indicating how often it would be checked and how to use it properly (i.e., no cash payments).

The meeting was adjourned at 8:12 PM by Chairman Janet Lantz.
Submitted by: Douglas Brown

AGENDA

Antis Township Board of Supervisors

September 1, 2022 Antis Township Meeting Room

7:00 PM

Board of Supervisors:

Janet Lantz, Robert Smith, Steve Winterstein, Brian Kustaborder, David Worthing

Staff:

Douglas Brown, John Frederick, Lori Del Biondo, Randy Showalter

-
1. CALL TO ORDER
 2. PRAYER AND PLEDGE OF ALLEGIANCE
 3. ANNOUNCEMENTS
 4. PUBLIC COMMENT PERIOD-AGENDA ITEMS ONLY
Please approach the podium with your name & address. This period is limited to matters of concern, official action or deliberation which are or may be before the Board of Supervisors.
 5. APPROVAL OF MINUTES
 - a. August 9, 2022 Meeting
 - b. August 29, 2022 Special Meeting
 6. REPORTS OF OFFICIALS AND COMMITTEES:
 - A Janet Lantz
 - c. Bob Smith
 - d. Steve Winterstein
 - e. Brian Kustaborder
 - f. David Worthing
 7. SOLICITOR'S REPORT
 - a. Ordinance #3-2022 Tax Duplicate Charge
 8. MANAGER'S REPORT
 9. ROAD FOREMAN REPORT
 10. CODE ENFORCEMENT REPORT
 - a. Act 101, Section 902 Recycling Program Grant
 11. ENGINEER'S REPORT
 12. PLANNING COMMISSION

- a. Nancy Hite Lot Line Relocation
 - 1. Waiver Requests
 - Section 110.26 (2b)-Requiring Contours*
 - Section 110-27-Regarding Scale of Plans*
 - 2. Request for Final Approval
- b. Adam & Lindsay Lechner Lot Merger Request for Final Approval

13. TREASURER'S REPORT

- a. August 2022 Treasurer's Report
- b. Action on the Bills (*Roll Call*)

14. NEW BUSINESS

- a. Minimum Municipal Obligation (MMO) for Pension Plans
 - Resolution #8-2022 - Profit Sharing Pension Plan
 - Resolution #9-2022- 401A Pension Plan
- b. Ratify the UPMC Health Insurance Renewal for the 2022-2023 Policy Period
- c. Program Selection for the FY 2022 CDBG Application
- d. Kerbaugh Fencing
 - Authorization to Release Payment \$7,240.85

PUBLIC COMMENT PERIOD-GENERAL COMMENTS

Please approach the podium with your name & address. This is an opportunity for citizens to address their elected officials regarding any topic or concern. All questions and comments should be directed to the Board of Supervisors only.

ADJOURNMENT