

MINUTES

Antis Township 2023 Board of Supervisors- Reorganizational Meeting

January 3, 2023, Antis Township Meeting Room

ATTENDANCE

Board Members

Janet Lantz, Supervisor; Bob Smith, Supervisor; Brian Kustaborder, Supervisor; Steve Winterstein, Supervisor; David Worthing, Supervisor

Staff

Lori Del Biondo, John Frederick, Randy Showalter and Douglas Brown

Visitors

Patrick Fanelli, Fanelli-Willet Law Offices; Lance Kustaborder, Pinecroft Fire Company; Chris Dutrow, Stiffler, McGraw & Assoc.; Andrew Johnston, Dirtworks by Johnston; and Residents – Joseph Smyder, and Holly Burkett,

The January 3, 2023 Board of Supervisors Reorganization meeting was called to order at 7:00 by Janet Lantz followed by the prayer and Pledge of Allegiance.

Reorganization of Board

Brian Kustaborder made a motion to appoint Bob Smith as the Chairman of the Board of Supervisors. Steve Winterstein seconded the motion followed by a 4-0 roll call vote with Bob abstaining.

Brian Kustaborder made a motion to appoint Steve Winterstein as Vice-Chairman of the Board of Supervisors. Dave Worthing seconded the motion followed by a 5-0 roll call vote.

Steve Winterstein made the motion to establish M&T Bank as the banking locations for Checking and Savings accounts. The motion was seconded by Brian Kustaborder followed by a 4-0 roll call vote with David Worthing abstaining.

The following list of appointments and designations was read aloud by Lori Del Biondo. After reading the list Dave Worthing made a motion to approve the appointments and designations. The motion was seconded by Brian Kustaborder followed by a 5-0 vote (Supervisor Winterstein arrived in time for the reading of the list).

- ESTABLISH Meeting Dates and Times for 2023
First Thursday of the month at 7:00 PM
- APPROVE the 2023 Antis Township Wage Scale
- CERTIFICATION OF David Worthing as Delegate to the 2023 PSATS State Convention in Hershey in April 2023

- Appointment of Lori Del Biondo as Secretary/Treasurer
- Establish the amount of the Treasurer's Bond at \$750,000.
- Appoint Solicitor for Antis Township (*Patrick Fanelli –Fanelli-Willett*)
- Appoint Engineer for Antis Township – Approve Engineering Agreement (*Chris Dutrow-Stiffler, McGraw & Associates*)
- Appoint Accounting Firm of Fiore, Fedeli, Snyder and Carothers, LLP, to perform the annual audit for the year ending 2022. Adopt Resolution #1-2023.
- Appoint Anita Terchanik as the Real Estate Transfer Tax Collector. Commission to be received by Antis Township is ½ of 1% of the deed transfers
- Appoint Susan Kensinger Vacancy Board Member Chairman
- APPOINTMENT to the Antis Township Planning Commission for a 4 year term (*Charlie Taylor*)
- Steve Winterstein to Blair Region Code Administrative Committee-Board Representative
- Bob Smith to the Blair County Sanitary Administrative Committee for 2023
- Lori Del Biondo to serve on the 24 member Government Advisory Committee to the Blair County Planning Commission for 2023
- Brian Kustaborder to the Antis Township Ag Security Area Committee-Board Representative
- Janet Lantz to the Bellwood-Antis Public Library Board for 2023
- Steve Winterstein as a primary delegate to the Blair County Tax Collection Bureau
- Douglas Brown as an alternate delegate to the Blair County Tax Collection Bureau
- Douglas Brown as the representative to the Intergovernmental Stormwater Committee
- Steve Winterstein alternate to the Intergovernmental Stormwater Committee
- APPOINT board members to the Capital Improvements Committee. (*Bob Smith, Brian Kustaborder, Steve Winterstein*)
- APPOINT board members to the Personnel Committee. (*Janet Lantz, Bob Smith*)

- APPOINT board members to the Public Safety Committee (*Steve Winterstein, Brian Kustaborder*)
- APPOINT board members to the Park & Recreation Committee (*Janet Lantz, Dave Worthing*)

Reorganization being complete, Bob Smith called to order the Regular Board of Supervisors meeting.

There were no comments during the Public Comment Period.

The December 1, 2022 meeting minutes as amended were approved on the motion of Dave Worthing and seconded by Janet Lantz followed by a 5 -0 voice vote.

Solicitor's Report

On the motion of Steve Winterstein, seconded by Dave Worthing followed by a 5-0 voice vote authorization was given to advertise the Solid Waste ordinance #3-2023.

On the motion of Brian Kustaborder, seconded by Steve Winterstein followed by a 5-0 voice vote authorization was given to advertise the amended stormwater ordinance to add language as required by the MS4 Program.

The Solicitor requested a brief executive session to discuss a litigation matter.

Engineer's Report

On the motion of Dave Worthing seconded by Janet Lantz followed by a 5-0 voice vote authorization was given to advertise 5th St Park at the end of the month and open bids at the March Meeting.

Planning Commission

On the motion of Dave Worthing seconded by Janet Lantz followed by a 5-0 voice vote the time extension to extend the planning review period an additional 90 days until March 12, 2023 was approved.

On the motion of Steve Winterstein seconded by Brian Kustaborder followed by a 5-0 voice vote the Richard Himes time extension to extend the planning review period for an indefinite period was approved.

On the motion of Dave Worthing, seconded by Janet Lantz, conditional approval was given for the Dawson/Himes side lot addition (*Parcels 3-20-66.5 & 3-20-66.12 located along Grandview Road*) contingent upon execution of the owner's certification on the plans.

Bob Smith presented the Bruno DeGoll III waiver request to section 155.066B regarding the slope of a proposed driveway (*Parcel: 3-7-7*). Chris Dutrow took no exception to granting the waiver because it did not pose a safety threat and the driveway would always be private. On the motion of Dave Worthing, seconded by Steve Kustaborder followed by a 5-0 voice vote conditional approval was given contingent upon execution of a satisfactory indemnification hold harmless agreement.

On the motion of Steve Winterstein seconded by Brian Kustaborder followed by a 5-0 voice vote the Bruno DeGol III time extension to extend the planning review period for an indefinite period was approved.

On the motion of Dave Worthing seconded by Brian Kustaborder followed by a 5-0 voice vote approval was given to the Lance Kustaborder waiver request to section 110.27A regarding the size of the drawing and final approval of the subdivision (*Parcel: 3-19-.33.0 located off of Grandview Rd.*) Lot 3 was created for a proposed single family home with on lot water & septic.

Treasurer’s Report

The December 2022 Treasurers Report was approved on the motion of Dave Worthing, seconded by Janet Lantz followed by a 5-0 voice vote.

A motion to approve the December 2022 Bills in the amount of \$41,132.80 from the General Fund, \$8,799.79 from the American Rescue Fund and \$1930.25 from the Stormwater Improvement Fund were approved on the motion of Brian Kustaborder, seconded by Janet Lantzr followed by a 5-0 roll call vote.

A motion to authorize the transfer of \$52,434.55 in Earned Income Tax from the General Fund to the Capital Reserve Fund was made by Dave Worthing, seconded by Steve Winterstein.

A motion to authorize a transfer of \$25,000 from the General Fund to the Stormwater Improvement Fund and authorize the release of \$23,880.63 to the Intergovernmental Stormwater Committee was made by Dave Worthing, seconded by Brian Kustaborder followed by a 5-0 voice vote.

New Business

A motion to reject the bid received from Straw Construction for the Watts Road Project effective 1/31/2023 if easements have not been secured was made by Dave Worthing, seconded by Brian Kustaborder followed by a 5-0 voice vote.

The Dirt & Gravel Igou Road project was awarded to Earthmovers Unlimited pending a bid document review at a bid of \$34,470 on the motion of Dave Worthing, seconded by Brian Kustaborder followed by a 5-0 voice vote. The following is the bid tabulation.

Name	Bid Amount
Cottle's Asphalt	\$45,900.00
Borex, Linc.	\$ 83,100.00
Earthmovers Unlimited, Inc.	\$34,470.00
Dirtworks Johnston LLC	\$44,237.45

A request from the Tax Collector to reimburse her registration fee for the Tax Collectors Convention died for lack of a motion.

Trina Illig, Blair County CDBG Administrator, presented information on Resolution 3-2023 modifying the Township's CDBG-CV contract. The issue was deferred until next month while we explore other possible uses for the funds.

A motion to accept the repository bid submitted by Michael Halloran for property located along Sandstone Road (*Control # 00043963, 03.00-12..-114.01-000*) was made by Dave Worthing, seconded by Brian Kustaborder followed by a 5-0 voice vote.

The Board went to executive session and upon reconvening Steve Winterstein moved that the Township proceed with eminent domain to acquire an easement on the Jacobus property for the Watts Road project. The motion was seconded by Dave Worthing followed by a 5-0 voice vote.

With no other business brought before the board the meeting adjourned at 8:45 PM.

Submitted by:
Lori DelBiondo