

MINUTES

Antis Township 2023 Board of Supervisors

October 5, 2023, Antis Township Meeting Room

ATTENDANCE

Board Members

Bob Smith, Chairman/Supervisor; Supervisor; Brian Kustaborder, Supervisor, David Worthing, Supervisor; Steve Winterstein, Supervisor, \ Janet Lantz, Supervisor

Staff

Douglas Brown, Lori DelBiondo, Shawn Wolfe

Visitors

Resident Joe Smyder, David Coakley Resident, Susan Kensinger, Resident; George Bell, Resident; Bill Kibbler, Altoona Mirror; Township Engineer Chris Dutrow and Blair County CDBG Administrator, Trina Illig

The October 5, 2023 Board of Supervisors meeting was called to order at 7:00 PM by Chairman Bob Smith.

Public Comment Period

There were no public comments.

Meeting Minutes

On the motion of Supervisor Lantz ,seconded by Supervisor Kustaborder followed by a 5-0 voice vote.

Supervisors Reports

Supervisor Kustaborder recognized Shawn Wolfe for painting the meeting room.

Supervisor Lantz attended the most recent Library meeting and provided information on their contributions and activities.

Solicitor's Report

The Solicitor was not in attendance due to a scheduling conflict.

Manager's Report

Manager Douglas reported that he will be meeting with Teeter Group to start a safety committee meeting so that we can realize the 5% savings on our Workers Compensation insurance and that John Frederick has prepared a draft solar ordinance that will be forwarded for the Board's review.

The Developer for the Tractor Supply and Dollar General projects is working to get the final items completed with their land development so that they can get started so that paving of the parking lot can be completed before the asphalt plants close.

Rutters got their DEP permit to put the road in.

The Manager received a call from a resident in the area of the Rossman Road waterline and she is unable to afford tapping into the line and recently spent several thousand dollars on a new well. The Manager is researching to determine if there are any programs that can defray the cost.

Code Enforcement Report

Shawn Wolfe reported that progress continues at the Taylor properties as he has observed tires and vehicles being removed.

Engineer's Report

Chris Dutrow present payment application for Straw Construction for the Watts Road Project. The project is complete but they project was not completed in the timeframe and so it is recommended that the township assess the full amount of liquidated damages in the amount of \$18,585 to offset additional engineering costs incurred in addition to the fence work that Township staff had to complete.

On the motion of Dave Worthing, seconded by Supervisor Winterstein followed by a 5-0 voice vote authorization was given to withhold the \$18,585 in liquidated damages.

On the motion of Dave Worthing, seconded by Supervisor Winterstein followed by a 5-0 voice vote authorization was given to release the final payment application #5 in the amount of \$16,486.04.

Upon recommendation of the Township Engineer authorization was given to release \$23K held in financial security for the stormwater management plan for the Stere new home project and withhold the final \$2K until an additional swale is completed. The motion was seconded by Supervisor Kustaborder followed by a 5-0 voice vote.

Planning Commission

Supervisor Smith presented the Dave Burgmeier Subdivision for a piece of land (Tax Parcel # 3-11-24) straddling SR 4021 Bell Tip Road in Tipton. The purpose of the subdivision is to create two lots one containing 28.934 acres and one containing 1.948 acres with no plans for development at this time. Final approval was given for the subdivision on the motion of Supervisor Smith seconded by Supervisor Winterstein followed by a 5-0 voice vote.

Treasurer's Report

The September 2023 Treasurers Report was approved on the motion of Supervisor Worthing, seconded by Supervisor Lantz followed by a 5-0 vote.

A motion to approve the bills, in the amount of \$32,414.82 from the General Fund, \$156 from the Stormwater Improvement Fund, \$2400 from the Capital Reserve Fund, \$345 from the C2P2 Grant, \$13,351.30 American Rescue Fund for a total of \$48,667.12 was made by Supervisor Worthing, seconded by Supervisor Lantz followed by a 5-0 vote.

A motion to approve an operating transfer in the amount of \$15K to the Stormwater Improvement Fund was made by Supervisor Worthing, seconded by Supervisor Kustaborder followed by a 5-0 vote. In the same

motion, authorization was given to release the quarterly commitment in the amount of \$23,880.63 to the Intergovernmental Stormwater Committee.

A motion was made to transfer 25% of the third quarter EIT to the Capital Fund in the amount of \$ 112,512.72 by Supervisor Worthing, seconded by Supervisor Lantz followed by a 5-0 vote.

The 2024 Township Budget meeting was scheduled for October 17 at 6:00 PM.

New Business

A motion was made to authorize the distribution of the Volunteer Fire Relief funds in the amount of \$26,653.30 to Excelsior Fire Relief Association and \$13,326.05 to Pinecroft Fire Relief Association by Supervisor Worthing, seconded by Supervisor Kustaborder followed by a 5-0 vote.

There was one motion to approve three related agenda items including the Cooperative agreement between Antis Township and Blair County to administer the FY2023 CDBG Program, with 18% going to the county for Administration, Resolution #15-2023 authorizing the submission of the FY 2023 CDBG Application, and Antis Township's 3-year community development plan by Supervisor Worthing, seconded by Supervisor Lantz followed by a 5-0 vote.

Resolution # 16-2023 supporting the America 250 PA Semi-quentenial on the motion of Supervisor Worthing seconded by Supervisor Winterstein followed by a 5-0 voice vote.

On the motion of Supervisor Winterstein seconded by Supervisor Kustaborder followed by a 5-0 voice vote authorization was given to release \$257,640 to Stephenson Equipment for payment of the leaf vac truck. Payment to be made from the Capital Reserve Fund with reimbursement through the Act 101 Recycling grant.

Due to non-receipt of bids for the second time for the salt brine tank roof, staff was directed to bring a proposal back next month for consideration.

On the motion of Supervisor Worthing, seconded by Supervisor Winterstein followed by a 5-0 voice vote approval was given to name the private drive located off of Grandview Road, Oak Hollow Lane.

Approval was given to release \$500 to the Clubmen's Association on the motion of Supervisor Winterstein seconded by Supervisor Kustaborder followed by a 5-0 voice vote.

Supervisor Winterstein made the motion to schedule the community Trick or Treat for October 26th between 6:00 and 8:00 PM. This motion was seconded by Supervisor Kustaborder followed by a 5-0 vote.

Public Comment Period

There were no Public Comments.

The meeting was the adjourned at 7:55 PM by Chairman Smith.

Submitted by
Lori DelBiondo

